

Matamoras Borough Council Minutes
Meeting of 06 January 2015

1 The regular meeting of the Matamoras Borough Council was called to order at 1930 hrs.,
2 Tuesday, 06 January 2015 by President Sain followed by a salute to the flag.

3
4 Roll call was taken. Present were Joe Sain, Dee Losee, David Clark, Pete Sigreto, Kevin Rose,
5 Tom Greiner and Mayor Janet Clark. Also present were, Solicitor Eric Hamill, Treasurer Greg
6 Myer, Recreation President Al Holtzer, EM Coordinator Gary Babb, Assistant Chief Eric
7 Stewart and Secretary/Zoning Officer Bob Fitch. Jr. Council Marielle Cavallaro, and Fire Chief
8 Tom Long were absent. There were approximately 13 members of the general public
9 present.

10
11 Motion by Losee/Rose to make the following appointments: Carried

12 Open Records Officer – Bob Fitch

13 Building Hearing Board – Norman Dexter and Warner Tschopp to five year terms

14 Municipal Authority – Bob Howard to a five year term

15 Recreation Advisory Board – Bob Howard to a three year term

16 COG Representative – Bob Fitch

17 Zoning Hearing Board – Norman Dexter, Linda Kosak, Glen Kurcon and alternate Patty
18 Meyer Coyle to three year terms.

19
20 The minutes of the 02 December 2015 Regular Meeting, 29 December 2014 Public Hearing
21 and Special Meeting were approved on a **motion** by Rose/Sigreto, carried.

22
23 **Motion** was made by Sigreto/Clark to accept the Treasurer's report as presented, carried.

24
25 **Motion** was made by Sigreto/Rose that the bills are accepted and, when approved by the
26 Finance Committee, orders are drawn on the Borough Treasurer for the same, carried.

27
28 **PUBLIC COMMENT:**

29
30 One request to have the agenda for the Council meeting posted on the Website.

31
32 **REPORTS**

33
34 **Mayor** Nothing to report

35
36 **General Government Chair** Nothing to report

37
38 **Road Task Force** Nothing to report

39
40 **Fire Department Chair** The overheads need repairs

41
42 **Streets Chair** Reported on trash collected and other tasks accomplished, full report on file

43
44 **Finance Committee Chair,** Nothing to report

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1 **Borough Buildings Chair** the firehouse furnace needs to be replaced the Borough building
2 chimney was repaired.

3
4 **Jr. Council** Marielle Cavallaro was not present to report.

5
6 **EPRPD:** Assistant Chief Stewart reviewed crime statistics, full report on file.

7
8 **Fire Chief** Gary Babb First Assistant Chief reported on the new officers and line officers.

9
10 **Emergency Management** Reported the Secretary had completed to modules of NIMS
11 training and requested an update for the hydrant at Second Street and Avenue A that has
12 been out of service for approximately 12 months.

13
14 **Recreation Advisory Board:** The board will hold an open house on 18 January 2015 for
15 any teams interested in using the park.

16
17 **CORRESPONDENCE:**

18
19 Letter of interest for the open Council seat from Lynn Moore
20 Pike County EMA concerning the ARC consolidation of Pike and Monroe County Chapters

21
22 **Nominations**

23
24 President Sain opened the floor for nominations to fill the open Council seat

25 Losee nominated Mark Madsen

26 Clark nominated Lynn Moore

27 Sain closed the floor and conducted two roll votes to fill the open seat, results were:

28 **Madsen**, Sain, Clark, and Greiner – No; Sigreto, Rose and Losee – Yes; Mayor Clark
29 NO Failed 4-3

30 **Moore**, Sain, Sigreto, Rose, Greiner and Losee – No; Clark – Yes Failed 5-1

31 Since Council was not able to fill the seat, President Sain recommended that a special
32 meeting be held on 27 January 2015 to select a person to fill the vacant seat. Further
33 he requested all interested parties to submit letters of intent and resumes and directed
34 the Secretary to arrange times when Council members could interview the interested
35 parties.

36 **Motion** by Sigreto/Rose to call a special meeting on 27 January 2105 at 1830 Carried

37
38 **Motion** by Greiner/Sigreto to authorize the Secretary to advertise the Special Meeting
39 Carried, Losee dissenting.

40 **UNFINISHED BUSINESS:**

- 41
42 1. **Motion** by Rose/Losee to approval Resolution 2015-001 for the 2015 Tax and
43 Revenue Anticipation Note Carried, Sigreto dissenting.
44

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- 1 2. **Motion** by Rose/Greiner after review the bids for the Bridge Lighting Project to award
2 the contract to Voltron Electric of Matamoras for \$13,926 per their Proposal #558
3 dated 13 October 14. Other bids were Gerhold Electric \$15,345 and JDB Electric
4 \$14,830. Carried
5

6
7 **NEW BUSINESS:**
8

- 9 1. Sain opened the floor for nominations for Council VP
10 a. Clark nominated Sigreto, there being no further nominations, Sain closed the
11 floor. Sigreto was elected without dissent.
12
13 2. **Motion** was made by Sigreto/Greiner to authorize the Secretary to post approved
14 minutes and Treasurer's Reports on the Borough website. Carried
15
16 3. **Motion** was made by Sigreto/Greiner to authorize the Secretary to post agendas and
17 the Borough calendar on the Borough website. Carried
18
19 4. **Motion** was made by Rose/Sigreto to purchase a new furnace, at cost from CODA for
20 \$4125 for the firehouse and pay Chris and Gary Babb \$2,000 to install it. Carried.
21
22 5. There was a brief discussion concerning the Municipal Authority's Hold Harmless
23 Agreement.
24

25 There being no further business to conduct:
26

27 **Motion** was made by Rose/Sigreto to adjourn. There being no dissent, the meeting was
28 adjourned at 2006 hrs.
29

30 Respectfully submitted,
31

32 

33
34 **Robert J. Fitch**
35 Secretary

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Meeting of 27 January 2015

1 The regular meeting of the Matamoras Borough Council was called to order at 1830 hrs., Tuesday, 27
2 January 2015 by President Sain followed by a salute to the flag.

3
4 Roll call was taken. Present were Joe Sain, Dee Losee, David Clark, Pete Sigreto, Kevin Rose, Tom
5 Greiner. Also present were, Solicitor Eric Hamill, and Secretary/Zoning Officer Bob Fitch. Mayor Janet
6 Clark, Treasurer Greg Myer, Recreation President Al Holtzer, EM Coordinator Gary Babb, Assistant
7 Chief Eric Stewart, Jr. Council Marielle Cavallaro, and Fire Chief Tom Long were absent. There were
8 approximately 8 members of the general public present.

9
10 **PUBLIC COMMENT:** None

11
12 **CORRESPONDENCE:**

13
14 Letter of interest with a resume for the open council seat from Mark Madsen.

15
16 **Nominations**

17
18 President Sain opened the floor for nominations to fill the open Council seat

19 Losee nominated Mark Madsen

20 Sain closed the floor and conducted a roll call vote to fill the open seat, results were:

21 **Votes** - Sain, Sigreto, Rose, Greiner, Clark, Losee – Yes; Seat filled by Mark Madsen

22 **UNFINISHED BUSINESS:**

- 23
24 1. President Sain appointed Councilman Rose to chair an ad hoc committee to investigate new
25 ways to increase Borough revenue in preparation for the 2016 budget. Council also directed to
26 the Secretary to place a notice on the website inviting any Borough residents interested in
27 serving on the committee to contact the Borough Office.

28
29 **NEW BUSINESS:**

- 30
31 1. Mr. Losee commended the DPW crew for the excellent job they did on snow removal for the last
32 two storms.
33 2. Mr. Clark reported that the Boroughs road salt supply was in good shape.

34
35
36 There being no further business to conduct:

37
38 **Motion** was made by Losee/Rose to adjourn. There being no dissent, the meeting was adjourned at
39 1839 hrs.

40
41 Respectfully submitted,

42 

43
44
45 **Robert J. Fitch**
46 Secretary