

## **Matamoras Borough Council Minutes Meeting of 03 March 2015**

The regular meeting of the Matamoras Borough Council was called to order at 1930 hrs., Tuesday, 03 March 2015 by President Sain followed by a salute to the flag.

Roll call was taken. Present were Joe Sain, Dee Losee, David Clark, Pete Sigreto, Kevin Rose, Mark Madsen and Mayor Janet Clark. Thomas Greiner was excused. Also present were, Solicitor Eric Hamill, EM Coordinator Gary Babb, Jr. Councilwoman Marielle Cavallaro, Assistant Chief Eric Stewart, Recreation President Al Holtzer and Secretary/Zoning Officer Bob Fitch. Treasurer Greg Myer, Jane Drake Tax Collector, and Fire Chief Tom Long were absent. There were approximately 16 members of the general public present.

The minutes of the 03 February 2015 were approved with a correction concern the RPF for the Airport Park concession stand on a **motion** by Clark/Sigreto; carried.

**Motion** was made by Sigreto/Clark to accept the Treasurer's report as presented; carried.

**Motion** was made by Rose/Madsen that the bills are accepted and, when approved by the Finance Committee, orders are drawn on the Borough Treasurer for the same; carried.

**PUBLIC COMMENT:** The following citizens offered comments:

**Susan Kowalski**, 307 Avenue L; question on extending MMA charter

**Martina Rose**, 408 Second Street; questions on disbursement of restricted Recreation funds for non-intended purposes.

**Lynn Homer**, 501 Avenue L; amending Heart of Matamoras request for Easter Egg hunt to include rain date of 04 Apr 15 and requesting Council to authorize a single special use permit fee for the Community Vendor Fair at Airport Park.

### **REPORTS**

**Mayor** – A special thank you to Keith Rodriguez, Rodger Howard and John Bush for their hard work and great job on the Borough roads during this long hard winter and also, to EPRPD for their good work in keeping the Borough safe. Made a request for replacement flagpoles and poles holders. We need 40 poles at a cost of \$16 each and 10 holders at a cost of \$8 each. To date, Four Paws has donated \$50 towards the project. Donations may be dropped off at the borough office, 10 Avenue I, Ste. 1.

**General Government Chair** - Nothing to report

## **Matamoras Borough Council Minutes Meeting of 03 March 2015**

**Road Task Force** – Route 84 bridge beginning soon, this year on the east bound lanes, same construction company and process as last year. They will be installing lighted signboards with traffic details and closures. The state is going to make Rtes. 209 & 6 five lanes wide and install a signal at DVHS.

**Fire Department Chair** – Nothing to report

**Streets Chair** - Reported on trash collected and other tasks accomplished, full report on file

**Finance Committee Chair** – Reported on visiting Myer and Myer to track how bills are paid and to see checks and safeguards in place. Plans to have a presentation on how bills are paid at the next council meeting.

**Borough Buildings Chair** – Nothing to report, item under new business

**Jr. Council** – Gave an overview of recent events at DVSD, full report on file

**EPRPD:** Assistant Chief Stewart reviewed crime statistics, full report on file.

**Fire Chief** Gary Babb First Assistant Chief reviewed February 2015 statistics, full report on file.

**Emergency Management** – Bids for the new siding at the firehouse will be opened on 1 Apr, work will begin soon after. New generators for the MMA are in place, one still needs some work, and access to the site location needs work on the bridge leading to it so a propane truck can fill the tank. Gary noted that no communities in Pike County are able to receive new CDBG funds. None meet the 50% low-income requirement. He noted they would be pursuing LSA monies once the Borough completes its work with LSA monies.

**Recreation Advisory Board** – Items will be covered under new business.

**CORRESPONDENCE** - The President reviewed the following:

- a) Glen Kurcon – Resignation from Zoning Hearing Board
- b) Ford Motor Co. – Emissions recall on F550
- c) Heart of Matamoras – Request for Easter Egg Hunt 3/29
- d) Heart of Matamoras – Request for Vendor Fair 5/23
- e) MMA-DVES sewage agreement
- f) PennDot- Notice to do traffic counts on Ave A & Matamoras St.
- g) GIS Update – Tax Stamps Report
- h) DVSD – Deed to Wiese Property

## **Matamoras Borough Council Minutes Meeting of 03 March 2015**

- i) MMA 2015 Budget
- j) MMA – January 2015 Minutes
- k) Unsafe Building Report – 408 Pennsylvania Avenue.
- l) MMA Position on snow removal from hydrants
- m) PennDot – Avenue C Speed limit ok for 25 mph

### **UNFINISHED BUSINESS:**

1. **Motion** by Clark/Sigreto to authorize the secretary to advertise an RPF for the Airport Park concession stand. Passed with Rose and Losee dissenting
2. Council members were reminded to sign the approved subdivision and land use plans for the new school. The District had to wait beyond the 90 days from the first signing to file the plans with the county.
3. Mr. Clark reported that PennDot had approved the Borough's request to change the speed limit on Avenue C from 30 mph to 25 mph. The Borough will be responsible for installing the new speed limit signs; six will be required.
4. Mr. Sigreto asked if the DPW workers had received their Hepatitis C Vaccinations yet, Mr. Clark reported they had not. Mr. Babb offered that Pike County would be holding a free clinic at the training to offer the vaccine. Mr. Babb will get Mr. Clark the dates and pertinent information.
5. Messieurs Rose and Sigreto reported on the recommendations from their ad hoc committee on use of the Borough Hall. They recommended that groups currently using the hall be grandfathered in and be allowed to use the hall at no cost for one meeting per month, additional meetings would cost \$25/meeting. New groups would be charged \$25/meeting. All groups would have to sign the new use agreement. This agreement will include a \$25 cleaning fee if the room is not left in order and is dirty. Motion by Sigreto/Rose by to accept the recommendations and direct the secretary to draw up a draft agreement for approval at next month's meeting.
6. Mr. Madsen asked if the Borough had any response for Orange and Rockland regarding fees associated with disconnecting and reconnecting certain electric serves at Airport Park on a seasonal basis. Mr. Fitch reported he had in writing from O&R that they would provide the above service at no cost, the only caveat being that O&R would assign new account numbers each time this happened. O&R also advised that the Borough make sure they are certain of the service areas of each meter disconnected.

**Matamoras Borough Council Minutes**  
**Meeting of 03 March 2015**

**NEW BUSINESS:**

1. President Sain presented Officer Prey with commendation. Officer Parks was unavailable and this commendation was given to Assistant Chief Stewart.
2. Council commended and thanked all the volunteer fire departments for their outstanding job on the last fire in the Borough.
3. **Motion** by Rose/Sigreto to authorize Recreation to refund \$349.97 to PAYAL for over payment of utility costs. Passed without dissent.
4. **Motion** by Rose/Sigreto to authorize the secretary to advertise that Recreation will meet twice monthly from April to August annually on the first and third Mondays of the month. Passed without dissent
5. **Motion** by Rose/Losee to approve a resolution authoring the Borough to apply for a grant from PA DCNR in 2015 to improve handicap access at Airport Park. Passed without dissent
6. Council thanked Voltron Electric for the pro bono work done in the Borough Office.
7. **Motion** by Rose/Madsen to approve contingent on all proper authorizations being obtained the Heart of Matamoras' request for an Easter Egg Hunt at Airport Park on 29 Mar 15 from 10:00 am to 5:00 pm, rain date of 04 Apr 15 and for a Community Vendor Fair on 23 May from 7:00 am to 4 pm with a rain date of 24 May 15 and to allow the Heart of Matamoras to secure a single temporary use permit for all the vendors at the fair. Passed with dissent.
8. **Motion** by Clark/Madsen to approve a resolution extending the life of the Matamoras Municipal Authority to 2060. After much discussion Mr. Losee called for a roll call vote. Sian, Sigreto, Madsen and Clark, yea; Rose and Losee Nye; motion passed.
9. **Motion** by Rose/Madsen to approve a request from Recreation to hold "Celebrate Earth Day" in conjunction with the Great American Clean up of PA on Saturday 25 Apr 15 at 10:00 am in Airport Park; rain date Sunday 26 Apr 15. Passed without dissent.

**Matamoras Borough Council Minutes**  
**Meeting of 03 March 2015**

10. **Motion** by Rose/Sigreto to authorize the secretary to notify the owners of owners of an unsafe building at 408 Pennsylvania Avenue that they have 90 days to correct the unsafe condition. Passed without dissent
11. **Motion** by Rose/Sigreto to accept with regret the resignation of Glen Kurcon from the Zoning Hearing Board. Passed without dissent
12. Mr. Rose reported of concerning from Borough residents of the road collapsing on top of underground utility lines. The road is not collapsing, what is happening is the road around the pipes is heaving due to this winter's deep frost. They will return to normal when the weather warms up.
13. **Motion** by Losee/Rose to give the Borough's old copier to EPRPD. Passed without dissent.
14. **Motion** by Losee/Rose to authorize the Recreation Advisory Board to create a Facebook page with the Borough Secretary and Recreation Advisory Board Secretary to Administrator privileges. Passed.
15. **Motion** by Rose/Clark to authorize the secretary to advertise the following part time position: (position is in the 2015 budget)
  - a. Seasonal DPW employee to work Mondays and Tuesdays, eight hours/day for seven months for a total of 480 hours at \$10/hr. Passed without dissent
16. **Motion** by Losee/Clark to authorize the secretary to advertise the following seasonal position: (position is in the 2015 budget)
  - a. Seasonal Parks employee to work six hrs. /day three days/week with a flexible schedule for \$10/hr. Passed without dissent
17. **Motion** by Losee to authorize Keith Rodriguez to purchase a case of ceiling tiles and light bulbs for the Borough Annex. Withdrawn by Mr. Losee
18. Mayor Clark announced a community Sun Rise Easter Service to be held at 6:00 am at Town Square.
19. Mr. Fitch gave an update on the Borough's new web site and VOIP phone system.

**Matamoras Borough Council Minutes  
Meeting of 03 March 2015**

There being no further business to conduct:

**Motion** was made by Losee/Clark to adjourn. There being no dissent, the meeting was adjourned at 2100 hrs.

Respectfully submitted,



**Robert J. Fitch**  
Secretary