



1905

# **Council**

# **Minutes**

**05 May 2015**

**Regular Meeting**

## **Matamoras Borough Council Minutes Meeting of 05 May 2015**

The regular meeting of the Matamoras Borough Council was called to order at 1931 hrs., Tuesday, 05 May 2015 by President Sain followed by a salute to the flag.

Roll call was taken. Present were Joe Sain, Dee Losee, Pete Sigreto, Kevin Rose, Mark Madsen, Thomas Greiner and Mayor Janet Clark. David Clark was excused due to illness. Also present were, Solicitor Eric Hamill, EM Coordinator Gary Babb, Jr., Assistant Chief Eric Stewart, Recreation President Al Holtzer, Secretary/Zoning Officer Bob Fitch, Treasurer Greg Myer and Jane Drake Tax Collector. Councilwoman Marielle Cavallaro and Fire Chief Tom Long were absent. There were approximately 10 members of the general public present.

**Motion** to approve the minutes as presented by Losee/Rose; carried without dissent

**Motion** was made by Losee/Rose to accept the Treasurer's report as presented; carried without dissent.

**Motion** was made by Rose/Sigreto that the bills are accepted and, when approved by the Finance Committee, orders are drawn on the Borough Treasurer for the same; carried without dissent.

**PUBLIC COMMENT:** The following citizens offered comments:

**Linda O'Donnell** – 400 Avenue K – Commented on how nice the new sidewalks and the trees planted by the Keystone Club looked.

### **REPORTS**

**Mayor** – Commented on how much of an improvement the new sidewalks on Pennsylvania Avenue were and that the next phase of the project was to do from Second Street to Fifth Street. She also stated that she needed eight new flags, poles and holders for the new streetlights, cost \$50.00 each. There were comments from Council, Staff and audience to provide a total of 10 sets of flags. The Mayor also announced there would be a National Day of Prayer program offered on Thursday, 07 May 15 at 0830 hours in front of the Flag pole at Borough Hall and another event at 1900 hours at Riverside Park in Port Jervis.

**General Government Chair** - Nothing to report

**Road Task Force** – Route 84 bridge construction is in full swing. They are ahead of schedule and learned a lot from last year. Discussed the signage and 15 road closings

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to remove old bridge girders.

**Fire Department Chair** – Nothing to report

**Streets Chair** – Mr. Greiner reported on trash collected and other tasks accomplished. The Council members and the Fire Department thanked Mr. Greiner for outstanding room he did of spreading and leveling millings behind the Borough barn and firehouse.

**Finance Committee Chair** – nothing to report.

**Borough Buildings Chair** – Nothing to report all is well.

**Jr. Council** – No Report

**EPRPD** - Assistant Chief Stewart reviewed crime statistics, full report on file.

**Fire** – Assistant Chief Gary Babb reported on the March 2015 statistics, full report on file.

**Emergency Management** – Gary Babb reported that bids opened for the new sliding on the firehouse came into too high and the project could not proceed. He also reported the new bridge lights would be installed this week and by the weekend the bridge should be lighted all the way across.

**Recreation Advisory Board** – Al Holtzer reported the following: He commended Ami Greiner for leading a very good clean up day at the park. Announced Tuesday night free concerts in the park beginning on June 2<sup>nd</sup> and indicated they still have 4-5 dates available for bands, if anyone knows of a band that might be interested they should contact Wanda Holtzer at 845-551-0780. Joe Sain reported the funds from the Wade account were used to bury all the electrical lines and seven new led streetlights will be added to the park.

**Revenue Committee:** Kevin Rose reported the committee has exhausted all options explored and reached the conclusion based on their due diligence that the only viable and reliable option to fill the Borough's revenue shortfalls is to institute an Earned Income Tax. Mr. Rose noted that the garbage fee was not a real solution and would in essence mean a 10 mill tax hike for all residents, the Mercantile tax and transaction fee are not allowed at this time, solar farms at the park would not provide the revenue needed and grants are not a dependable funding stream as indicated by the firehouse siding grant. Mr. Rose said, "We have run out of options". Mr. Rose thanked all the community members who attended the meeting for their input and asked that they continue to meet with the committee to explore other options. Kevin noted that the meeting for this Sunday will be moved to Sunday, 16 May 2015 so as not to conflict with

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Mother's Day. Joe Sain thanked the committee for the Yeoman's Job they did on this project, all in attendance echoed Mr. Sain's "WELL DONE".

**CORRESPONDENCE** - on file, President Sain reported the borough had received a clean Liquid Fuels Audit and that the Borough had received \$4321.21 in dividends from our insurance companies.

### **UNFINISHED BUSINESS:**

1. **Motion** by Rose/Sigreto to approve the SOP's for the park, carried without dissent.
2. No action taken on a appointing a new member to the Zoning Hearing Board.
3. The mayor requested no action be taken on the EPRPC terms until the commission had the opportunity to provide input.
4. **Motion** by Losee/Rose to authorize the Secretary to send Pike County Communications Center a letter designating Port Jervis Volunteer Ambulance as the Boroughs primary ALS/BLS provider and the secondary provider being next available based on need and availability. Carried without dissent.
5. **Motion** by Losee/Madsen to approve Kevin Rose's requested for a Truck Pull-a-thon at the park on 4 Jul 15. Kevin also agreed to practice in the Veteran's Park parking lot. Carried without dissent.

### **NEW BUSINESS:**

1. **Motion** by Sigreto/Greiner to allow Bob Fitch time away from the office to attend the Pesticide Applicator's Course and test and have Nancy Buchanan come in and cover the Office those days. Carried without dissent.
2. **Motion** by Sigreto/Greiner to approve the Heart of Matamoras' revised special activity to include the sales of food. Carried without dissent.
3. **Motion** by motion by Losee/Rose to approve the annual maintenance contract with Peak Power for emergency generators. Carried without dissent.
4. **Motion** by Rose/Losee to authorize the Secretary to publish the results of the Borough's Annual Audit. Carried without dissent.

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5. **Motion** by Rose/Losee to approve Tri-States Chamber of Commerce request to hold their Annual 10K/5K Race with receipt of completed paperwork. Carried without dissent.
6. **Motion** by Sigreto/Rose to hire Tom Madden as a temporary seasonal worker in the park for 18 hours per week from Memorial Day through Labor Day with the possibility of extending the end date if conditions require it. Carried without dissent.
7. Kevin Rose reported that the last time Council went into Executive Session two community members entered the Borough office and listened to the discussion and within minutes of the end of the meeting, it was public knowledge of the discussion. It was agreed that the Borough Office would be locked at the start of all Council meeting from this point forward.
8. Mr. Greiner reported that he concluded his due diligence on placing stop signs at on Tenth Street at Avenues H & I. The study indicated line of sight conditions at the intersections met PennDot's guidelines for stop signs. The cost for the two signs would be \$400. **Motion** by Rose/Sigreto to amend Borough Code § 118-11 to include these intersections. Carried without dissent.
9. **Motion** by Sigreto/Losee to authorize the Secretary to advertise the revision and a public hearing at 1915 on 2 Jun 15 with a vote on the ordinance to follow at the regular meeting. Carried without dissent.
10. **Motion** by Losee/Sain to proclaim 31 May 2015 as Father Turi Day in Matamoras in recognition of his 60 years of ordained service in the Catholic Church. Carried without dissent.
11. **Motion** by Rose/Losee to approve a proclamation for the National Day of Prayer. Carried without dissent.
12. **Motion** by Sigreto/Rose to authorize the Secretary to send Rohrer Bus a letter instructing them that they may do driver training in the parking lot for Veteran's Park only and they may not put down any permanent marking on the pavement unless they are done in black paint. Carried without dissent.
13. **Motion** by Losee/Sigreto to use milling from the I-84 project to repair the road down to the Benekill in the park. Mr. Greiner agreed to donate time and equipment to spread the product. Carried without dissent.

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14. **Motion** by Sigreto/Madsen to advertise a public hearing on Tuesday, 03 June 2015 at 6:45 pm to take comment on a proposed EIT, with a vote to follow on the ordinance at the regular meeting, carried with Losee dissenting.
15. Mr. Rose reported that the MVFD has requested the Borough provide funds to purchase an AED for the Chief's vehicle. Following a brief discussion it was decide to revisit the request next month.
16. Mr. Greiner reported our DPW employees would be participating in the work day to clear the flood diversion channel along with employees from Wetfall Twonship and Port Jervis.

There being no further business to conduct:

**Motion** was made by Sigreto/Rose to adjourn. There being no dissent, the meeting was adjourned at 2014 hrs.

Respectfully submitted,



**Robert J. Fitch**  
Secretary