

**Matamoras Borough Council Minutes**  
**Meeting of 04 Aug 2015**

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2 The regular meeting of the Matamoras Borough Council was called to order at 1930 hrs., Tuesday,  
3 04 Aug 2015 by President Sain followed by a salute to the flag.  
4

5 Roll call was taken. Present were Joe Sain, Dee Losee, Kevin Rose, Mark Madsen, Thomas Greiner,  
6 David Clark and Mayor Janet Clark. Also present were, EM Coordinator Gary Babb, Assistant Chief  
7 Eric Stewart, Secretary/Zoning Officer Bob Fitch, Treasurer Greg Myer, Jane Drake Tax Collector,  
8 Solicitor Eric Hamill and Al Holtzer Recreation President. Excused were Councilman Pete Sigreto  
9 and Fire Chief Thomas Long. There were approximately 15 members of the general public  
10 present.  
11

12 **Motion** to approve the minutes as corrected by Clark/Madsen; carried without dissent  
13

14 **Motion** by Losee/Clark to accept the Treasurer's report as presented; carried without dissent.  
15

16 **Motion** by Losee/Rose that the bill are accepted and, when approved by the Finance Committee,  
17 orders are drawn on the Borough Treasurer for the same; carried  
18

19 **PUBLIC COMMENT:** The following citizens offered comments:  
20

21 **Nancy Vocci** – 805 Avenue N – Inquired to Council as to when the crosswalks on  
22 Pennsylvania Avenue would be painted. Mr. Greiner told her the Borough had  
23 applied to PennDot for the permits and when approved the lines would be done.  
24

25 **John Dalton** – Westfall Township – Commented that on a recent evening drive  
26 down Pennsylvania that there are seven light out. He suggested we consider  
27 capping every other light and alternating the mix from side to side to save energy.  
28

29 **REPORTS**  
30

31 **Mayor** – Report on the success of Ducks Down the Delaware, applauded Jane and Nancy for their  
32 service and noted what a gem we have in Airport and hoped we would be able to continue to  
33 maintain it as we have. The mayor also commended the employees working in the park. While at  
34 the Ducks Down the Delaware the Mayor had a conversation with reporter new to town. The  
35 reporter said what a great feeling she had about Matamoras. Jane Drake told the Mayor that 400  
36 ducks raced this year and the proceeds from the race go to purchase trees for Pennsylvania  
37 Avenue  
38

39 **General Government Chair** - Nothing to report  
40

41 **Road Task Force** – Nothing to report, work continues on I-84, work on 6 and 209 on hold.  
42 Delaware drive is more than PennDot can do in house, not sure when it will be repaired.  
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**Matamoras Borough Council Minutes**  
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1 **Fire Department Chair** – Nothing to report

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3 **Streets Chair** – Mr. Greiner reported on trash collected and other tasks accomplished. Full report  
4 on file

5

6 **Finance Committee Chair** – nothing to report. Budget meetings will be starting soon.

7

8 **Borough Buildings Chair** – Mr. Greiner noted that light and ceiling tiles had been repaired in  
9 Borough Hall and the window will be done soon.

10

11 **EPRPD** - Assistant Chief Stewart reviewed crime statistics, full report on file.

12

13 **Fire** – Assistant Chief Babb reported on statistics for June and July. Noted that Chief Long was  
14 absent because his dad had passed away today. Full report is on file

15

16 **Emergency Management** – Gary Babb reported that as of 0600 Sunday, 1 Aug 15 the Cannonsville  
17 Dam had been repaired and was fully operational. Gary explained that they are uncertain if they  
18 will continue to pursue a hydroelectric plant at the dam because of the problems discovered while  
19 test boring. He also offered an explanation on what caused the problem.

20

21 **Recreation Advisory Board** –Al Holtzer’s congratulated Nancy and Jane and the honor is well  
22 deserved. He reported the following:

23 ✓ AIR staff monitors visitor counts four times daily at the park and that the average count varies  
24 between 90-110 people.

25 ✓ Activities offered in the park attract 8-15 people, today over 30 children participated in  
26 finger painting.

27 ✓ Sandlot baseball and basketball continue to be held in the evening with 10-15 children  
28 participating.

29 ✓ People requesting games and equipment for use in the park has been steadily increasing.

30 ✓ There will be a benefit for fallen corrections officers on 8 Aug in the park.

31 ✓ This weekend AIR will also be holding their AIR Olympics in the park. Local restaurants have  
32 donated prizes for the winning teams in volley, 3 on 3 basketball, shuffle board and Bocci  
33 Ball.

34 ✓ August 18<sup>th</sup> Armonia band will do a free concert and collect donations to be given to the  
35 Disabled Veterans of America.

36 ✓ AIR will run a Riverfest over Labor Day weekend with the same events as in AIR Olympics.

37

38

39 **Revenue Committee:** Kevin Rose reported speaking to Mike Peifer about grants to place solar  
40 panels on Borough buildings. He also said the committee was doing due diligence on installing  
41 parking meters in Airport Park. President Sain asked Kevin to prepare a full feasibility report on  
42 the parking meters to include return on investment, installation and maintenance cost, how would  
43 enforcement be carried out and meters in the park would effect parking on adjacent streets.

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**Meeting of 04 Aug 2015**

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2 **CORRESPONDENCE** - on file. Mr. Sain did display the membership plaque the Borough received  
3 from the Pennsylvania State Association of Boroughs.

4 **UNFINISHED BUSINESS:**

- 5  
6 1. **Joe Sain** reported that due diligence is still ongoing for the playground equipment donation  
7 and that he would have all the information so the Council could make an informed decision  
8 at the next meeting.  
9 2. **Mark Madsen** requested a motion be made to approve the Kris Kringle Run on 12 Dec 15.  
10 Motion by Losee/Greiner carried with dissent.  
11  
12  
13

14 **NEW BUSINESS:**

- 15  
16 1. **Joe Sain** – Took this opportunity to highlight what a great job the Borough’s workforce was  
17 doing. He noted that Keith Rodriguez had transitioned very successfully in the role of  
18 supervisor and projects were moving forward. Additionally, he noted the great  
19 improvements Roger Howard has made in the last year. Carl Mandzy has done a stellar job  
20 in keeping the splash up and running all summer while taking only two days off all season.  
21 Frank Rinaldo, the new part-time groundkeeper is working out very also. Joe Noted that the  
22 AIR Program is working very smoothly and that Katie and Liz have really stepped up and  
23 learned how to keep the splash pad operating after Carl leaves for the day.  
24  
25 Joe then switched to commending Jane Drake and Nancy Vocci for over 35 years of  
26 dedicated service to the Recreation Advisory Board and the citizens of Matamoras. In light  
27 of this service Joe requested that one of his fellow council members make a motion to name  
28 the small pavilion in Airport the Jane Drake Pavilion and the larger pavilion the Nancy Vocci  
29 Pavilion. Motion to dedicate and rename said pavilions by Rose/Losee. Carried with  
30 dissent.  
31  
32 2. **Motion** by Rose/Madsen to approve the meeting with Westfall Township on Monday, 17  
33 Aug 15, at 1900 hrs. in the Westfall Township Building 102 LaBarr Lane, Matamoras, AP  
34 18336 and authorize Borough Secretary to advertise said meeting. Carried without dissent.  
35 3. **Gary Babb** gave the update on the Cannonsville Dam as part of his EMA report.  
36  
37 4. **Motion** by Greiner/Clark to approve the DPW Supervisor’s Job Description, carried without  
38 dissent.  
39  
40 5. Tom Greiner report he had begun using a work order request system for repairs and other  
41 projects that need to be done in the Borough. The requests are available at the Borough  
42 office, the Secretary will receive them and pass them on to Tom for approval and

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**Meeting of 04 Aug 2015**

1 scheduling, when the project is completed Tom will return the forms to the Secretary who  
2 will code the cost and forward the cost to the Treasurer for action.

3  
4 Tom also shared a letter he gave to Recreation concerning trash collection costs associated  
5 with special events. He is working with to come up with an equitable way to recoup the  
6 Borough's costs associated with trash collection for large special events. He stated it is not  
7 fair for the Borough residents to have to bear the cost of outside groups trash removal. He  
8 further noted that pavilion rental costs for Borough residents would not be affected by this  
9 policy.

- 10  
11 6. Kevin Rose reported receiving a request from a borough resident to have the no parking  
12 lines at the corner of Pennsylvania Avenue and Seventh Street in front of Two River Grill to  
13 moved back a bit so there is a better sight line for vehicles entering Pennsylvania Avenue  
14 from Seventh Street. He also received a call from Della Davenport on Second Street  
15 requesting if millings could be used to in the area of the right of way fronting her property.

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18  
19 There being no further business to conduct:

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21 **Motion** was made by Greiner/Losee to adjourn. There being no dissent, the meeting was  
22 adjourned at 2019 hrs.

23  
24 Respectfully submitted,

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26 

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28 **Robert J. Fitch**  
29 Secretary