



1905

# **Council**

# **Minutes**

**06 Oct 15**

**Regular Meeting**

**Matamoras Borough Council Minutes**  
**Meeting of 06 Oct 2015**

1  
2 The regular meeting of the Matamoras Borough Council was called to order at 1930 hrs., Tuesday, 06  
3 Oct 15 by President Sain followed by a salute to the flag.  
4

5 Following the salute to the flag President Sain asked the gallery to observe a moment of silence for  
6 deceased former councilman, Henry Meyer.  
7

8 Roll call was taken. Present were Joe Sain, Pete Sigreto, Dee Losee, Kevin Rose, Mark Madsen, Thomas  
9 Greiner, David Clark and Mayor Janet Clark. Also present were, EM Coordinator Gary Babb, Assistant  
10 Chief Eric Stewart, Secretary/Zoning Officer Bob Fitch, Treasurer Greg Myer, Jane Drake Tax Collector  
11 and Solicitor Eric Hamill. Excused was Fire Chief Thomas Long and Recreation President Al Holtzer.  
12 There were approximately 20 members of the general public present.  
13

14 **Motion** to approve the minutes as presented by Sigreto/Clark; carried without dissent  
15

16 **Motion** by Clark/Madsen to accept the Treasurer's report as presented; carried without dissent.  
17

18 **Motion** by Sigreto/Clark that the bills are accepted and, when approved by the Finance Committee,  
19 orders are drawn on the Borough Treasurer for the same; carried  
20

21 President Sain reminded the audience that 2016 Budget Workshops were scheduled for the 7<sup>th</sup>, 14<sup>th</sup>  
22 and if necessary the 28<sup>th</sup> of October at 1900 in the Borough Hall. He also that next month  
23 S council meeting would be held on the first Wednesday of the month due to election day on the first  
24 Tuesday.  
25

26 **PUBLIC COMMENT:** The following citizens offered comments:  
27

28 **Cathleen Razansky** – 603 Avenue H – Report on an accident at the AARP Picnic at Airport  
29 Park. One of the wooden picnic tables overturned with three seniors sitting on the one side.  
30 She wanted council to know of the situation so they could take steps to correct it. Joe Sain  
31 noted that just this past week they were inspecting the tables and removed one found to be  
32 defective.  
33

34 **REPORTS**  
35

36 **Mayor** – Reported it was a quiet month and that she spoke to the Fire Police Convention.  
37

38 **General Government Chair** – Reported that due to recent FSLA changes the Borough would need to  
39 review it's pay practices for salaried employees to insure compliance with the new rules. Mr. Madsen  
40 also noted that he was in the process of securing bids for short term disability insurance for the  
41 Borough's full time employees.  
42

43 **Road Task Force** – Nothing to report.

44 **Fire Department Chair** – Reported the Borough DPW crew painted the Helicopter Landing zone at the  
45 fire department. He also reported that the FD has approved the purchase of paint for the lines in the  
46 bingo hall and requested that DPW crew do the work.

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2 **Streets Chair** – Mr. Greiner reported on trash collected and other tasks accomplished. He reported on a  
3 request from Keith Rodriguez, DPW Supervisor to have a stop sign place on Sixth Street at the corner of  
4 Avenue Q. Full report on file.

5  
6 **Finance Committee Chair** – Budget process has finished, there is a draft copy in the office for all to  
7 review before tomorrow night’s budget workshop. Mr. Clark also reported that the committee had  
8 completed an analysis of the proposal to put parking meters in Airport Park and that based on there  
9 research and analysis that the proposal is not feasible.

10  
11 **Borough Buildings Chair** – Mr. Greiner reported that he is still waiting for a quote to repair the A/C in  
12 the EPRPD Office. If he does receive a quote by the end of the week, he will reach out to another  
13 contractor for a bid.

14  
15 **EPRPD** - Assistant Chief Stewart reviewed crime statistics, full report on file.

16  
17 **Fire** – Assistant Chief Babb reviewed the call for the last two months. He requested permission to use  
18 the Borough mason dump and trailer on the Sunday before Thanksgiving to go and pick up Christmas  
19 trees. We said the department would also like to see the Borough pass an ordinance that allows the FD  
20 to bill residents for costs associated with fighting a fire in their residence. He was referred to the  
21 Planning Commission to start the process for an ordinance and to secure a sample ordinance from a  
22 Borough that already has one. Full report is on file

23  
24 **Emergency Management** – Gary Babb reported that we missed a bullet from the current storms, but we  
25 were prepared with pumps and plans in place. He also noted on regional meetings concerning the  
26 status of up river dams on the Delaware.

27  
28 **Recreation Advisory Board** –Al Holtzer was excused so Joe Sain gave a brief overview recent activities  
29 at the park. There are new fences going up at the small softball field and baseball fields, the area  
30 around the Drake Pavilion and small softball field will be paved in the next two weeks.

31  
32 **Revenue Committee:** Nothing to report.

33  
34 **CORRESPONDENCE** - on file. Mr. Sain noted on the Heart of Matamoras request for decorating  
35 Pennsylvania Avenue for Halloween and on the clean report for the Fireman’s Relief Association  
36 financial audit.

37 **UNFINISHED BUSINESS:**

- 38  
39 1. **Motion** by Rose/Sigreto to not approve the installation of parking meters in Airport Part. Carried  
40 without dissent.  
41  
42 2. **Motion** - by Greiner/Rose to approve the job description for the DPW Laborer. Carried without  
43 dissent.  
44  
45 3. **Mr. Rose** asked about the status of the AED for the FD. Mr. Sigreto remarked that once there are

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1           enough funds the unit will be purchased. He also noted that there was a delay in receiving the  
2           specification for the unit from the FD.

- 3  
4       4. **Mr. Clark** reported on receiving a bill from MHE for services performed in 2011 asking if anyone  
5       know what it might be for? The solicitor was given the invoice to investigate it and report back  
6       to Council next month.

7  
8       **NEW BUSINESS:**

- 9  
10      1. **Motion** by Losee/Rose to approve the request form Tri-State Chamber of Commerce for their  
11      holiday parade. Carried without dissent.  
12  
13      2. **Motion** by Sigreto/Rose to send a copy of the Special Events Application to Tri State Chamber of  
14      Commerce for use to request approval for future events. Carried without dissent.  
15  
16      3. **Motion** by Clark/rose to accept the donation of Ford tractor with loader and backhoe from The  
17      Municipal Authority of the Borough of Matamoras. Carried without dissent.  
18  
19      4. Mr. Sain formed an Ad Hoc Committee to interview the three candidates we expect from Nicole  
20      Cosentino from DVHS. Members are Rose, Mayor Clark and Sain.  
21  
22      5. Mr. Sain sent a letter to General Government from The Cohen Law Group offering to review the  
23      cable TV agreement that the Borough has with Optimum. It was suggested that we partner with  
24      Westfall if we want to bring in Blue Ridge Cable.  
25  
26      6. **Motion** by Greiner/Rose to approve the request from Mountain View School to hold a Veteran's  
27      Day program in Veterans Memorial Park and Education Center on Veterans Day for school aged  
28      children. Carried without dissent.  
29  
30      7. **Motion** by Sigreto/Madsen to to approve the Heart of Matamoras decorating Pennsylvania  
31      Avenue with scarecrows for Halloween with the following conditions, no scarecrows near  
32      corners and the decorations must be taken down on 1 Nov 15. Carried without dissent.  
33  
34      8. **Motion** by Losee/Rose to approve the FD using the Borough F550 and trailer to pick up  
35      Christmas trees on the Sunday before Thanksgiving. Carried without dissent.  
36  
37      9. Mr. Rose asked about the reports from Berkheimer questioning what the number represented. It  
38      was explained that they were collections through the end of September from employers required  
39      to make weekly payments.  
40  
41      10. **Motion** by Rose/Greiner to schedule a public hearing and authorize the Secretary to advertise  
42      the hearing on Wednesday, 4 Nov at 1900 to install a stop sign on Sixth street at the corner of  
43      Avenue Q. Passed without dissent.  
44

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- 1 11. **Motion** by Clark/Rose to approve the license agreement with Orange and Rockland Utilities to  
2 have store backfill material at the DPW yard. After questions from Mr. Losee to insure that it  
3 was only dirt and not transformers, poles or wire the motion passed without dissent.  
4
- 5 12. **Motion** by Sigreto/Clark to approve the paving contract for Borough streets with Jagger Asphalt  
6 Paving for \$48,902.78. Paving will be done this fall. Passed without dissent.  
7
- 8 13. Mr. Greiner that our Liquid Fuel allocation for next year will be \$82,906.  
9
- 10 14. Mr. Greiner gave a report on the streetlights on Pennsylvania Avenue. He reported that after  
11 research our average cost per year for HPS lights is approximately \$85/light. by converting to  
12 LED lights we could see costs of \$11/light with 20W LED bulbs and \$19/light with 35W LED  
13 bulbs. Cost of conversion is approximately \$8350 for 35W LED and \$4480 for 20W LED. ROI  
14 would be 1.3 years for 20W and 2.8 years for 35W. This will be covered at the Budget  
15 Workshop.  
16
- 17 15. **Motion** by Sigreto/Clark to disband the Revenue Committee. Mr. Sain complimented Mr. Rose  
18 on doing a good job with the committee. After a brief discussion a roll call vote was taken with  
19 the ayes being Sain, Clark, Sigreto, Greiner and Madsen, nays; Losee and Rose. Motion carried  
20 5-2.  
21
- 22 16. **Motion** by Sigreto/Greiner to withdraw Council's approval for the Zombie Apocalypse Run this  
23 Sunday. After discussion on the motion, Mr. Sigreto withdraw his motion.  
24
- 25 17. **Motion** by Sigreto/Rose to send Mrs. Rose a letter stating the terms as outlined in her group's  
26 application for the event and informing them that they are required to conform to those  
27 conditions.  
28
- 29 18. Mr. Losee reminded everyone that this was the last meeting before the election and wishes all  
30 the candidates running the best of luck.  
31

32 There being no further business to conduct:  
33

34 **Motion** was made by Sigreto/Greiner to adjourn. There being no dissent, the meeting was adjourned at  
35 2020 hrs.  
36

37 Respectfully submitted,  
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39 

40  
41 **Robert J. Fitch**  
42 Secretary