



1905

# **Council**

# **Minutes**

**04 Nov 2015**

**Public Hearing Stop Signs**

**Matamoras Borough Council Minutes**  
**Public Hearing Stop Signs of 04 Nov 2015**

The Public Hearing of the Matamoras Borough Council was called to order at 1904 hrs., Tuesday, 02 Jun 2015 by President Sain followed by a salute to the flag.

Roll call was taken. Present were Joe Sain, Dee Losee, Pete Sigreto, Mark Madsen, Thomas Greiner and David Clark. Also present were, Solicitor Eric Hamill, Secretary/Zoning Officer Bob Fitch, Treasurer Greg Myer. Assistant Chief Eric Stewart, Recreation President Al Holtzer, Kevin Rose EM Coordinator Gary Babb, Jane Drake Tax Collector, Mayor Janet Clark, and Fire Chief Tom Long, were absent. There were approximately 6 members of the general public present.

**PUBLIC COMMENT:** There were no comments from the public.

There being no further public comment, Mr. Sain adjourned the hearing at 1905 hrs.

Respectfully submitted,



**Robert J. Fitch**  
Secretary



1905

# **Council**

# **Minutes**

**04 Nov 15**

**Regular Meeting**

**Matamoras Borough Council Minutes**  
**Meeting of 06 Oct 2015**

1 The regular meeting of the Matamoras Borough Council was called to order at 1930 hrs., Wednesday,  
2 04 Nov15 by President Sain followed by a salute to the flag.

3  
4 Roll call was taken. Present were Joe Sain, Pete Sigreto, Dee Losee, Kevin Rose, Mark Madsen, Thomas  
5 Greiner, David Clark and Mayor Janet Clark. Also present were, EM Coordinator Gary Babb, Assistant  
6 Chief Eric Stewart, Secretary/Zoning Officer Bob Fitch, Treasurer Greg Myer, Jane Drake Tax Collector  
7 and Solicitor Eric Hamill. Absent were Fire Chief Thomas Long and Recreation President Al Holtzer.  
8 There were approximately 23 members of the general public present.

9  
10 **Motion** to approve the minutes as presented by Greiner/Madsen; carried without dissent

11  
12 **Motion** by Clark/Rose to accept the Treasurer's report as presented; carried without dissent.

13  
14 **Motion** by Rose/Clark that the bills are accepted and, when approved by the Finance Committee,  
15 orders are drawn on the Borough Treasurer for the same; carried

16  
17 **PUBLIC COMMENT:** The following citizens offered comments:

18  
19 **Tory Sherlock**– 320 Route 6 & 209 – Reported on the Spooktacular and how well attended it  
20 was by the public. She reported on how much food was served and how much fun the group  
21 had putting on the event. They raised funds by selling candy apples and they accepted  
22 donations with all the proceeds going to Breast Cancer Research. Her group would love to do  
23 the event again next year.

24  
25 **Martina Rose** – 408 Second Street – Mrs. Rose was there representing Four Paws Rascals  
26 reporting on funds raised at the Zombie Apocalypse Run and presented a check for \$200.00 to  
27 The Eastern Pike Regional Police Force Foundation representing monies raised by selling  
28 refreshments at the ZAR.

29  
30 **James Hall** – 106 Avenue N – Requested Council to direct the Code Enforcement Officer to  
31 prepare a flyer for insertion in water bill with info a various Borough Ordinances. He also  
32 wanted increased enforcement on abandoned vehicles, grass cuttings in road, trash cans left at  
33 curb side.

34  
35 **Linda O'Donnell** – 400 Avenue K – Thanked all the candidates for running, congratulated the  
36 winner, offered condolences to the losers and wished everyone well for their coming terms.

37  
38 **Burt Thompson** – 609 Avenue G – Mr. Thompson asked if this was the right to present  
39 comments on the budget. Mr. Sain told Mr. Thompson that the best time for those comments  
40 would be at the budget hearing on 1 Dec 15.

41  
42 **Diana Hart** – 404 Avenue I – Presented information on the organization Empowering Port  
43 Jervis. This is a volunteer grass roots organization that provides hat food, a warm station,  
44 clothing and support for citizens in Port Jervis and Matamoras. She wanted Matamoras  
45 residents to be aware that they could use the services offered and that the organization was  
46 conducting a canned food rive to gather supplies for the upcoming cold weather. More

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1 information about the organization can be found on Facebook or by contacting the Borough  
2 Office.

3  
4 **REPORTS**

5  
6 **Mayor** – Thanked the citizens for electing her to another term and offered congratulations to all the  
7 other winner and told the loser not to be discouraged and stay active. She reminded everyone of the  
8 Veteran’s Day Program at Veterans Memorial Park and Education Center for children on Wednesday,  
9 11 Nov 1 from 1300- 1500 hrs.

10  
11 **General Government Chair** – Mr. Madsen gave an overview of his full report which is on file. His  
12 review was as follows:

- 13 a) The committee is working on a job description for the Secretary and will have to the full  
14 Council within a week for review and approval at next month’s meeting.
- 15 b) The committee reviewed switching our Unemployment Compensation Insurance provider  
16 over to the PSAB plan. There would be a nice savings three years out however short term  
17 the cost would be too high to switch right now.
- 18 c) We will be sending out RPF’s for a Borough Solicitor and Engineer
- 19 d) Working on a short term disability program for the full time employees.
- 20 e) Have contacted the Cohen Law Firm from Pittsburgh to discuss representing the Borough  
21 over the Cable Franchise Transfer to Altice N.V. as they merge with and take control of  
22 Cablevision.

23  
24 **Road Task Force** – Nothing to report.

25  
26 **Fire Department Chair** – Nothing to report

27  
28 **Streets Chair** – Mr. Greiner reported on trash collected and other tasks accomplished. Additionally, leaf  
29 collection will end on 3 November and street paving will begin this week and end early next week.  
30 The following streets will be paved this year: 10<sup>th</sup> Street from Pennsylvania Avenue to Avenue N; 9<sup>th</sup>  
31 Street from Pennsylvania Avenue to Avenue L; 2<sup>nd</sup> Street from Avenue C to Avenue D.

32  
33 **Finance Committee Chair** – Mr. Clark reported the committee is working with Mr. Myer to prepare  
34 monthly finance reports that report the financial information in a format that meets the needs of each  
35 individual committee and are easily understood.

36  
37 **Borough Buildings Chair** – Nothing to report at this time.

38  
39 **EPRPD** - Assistant Chief Stewart reviewed crime statistics, full report on file. Chief Stewart reported that  
40 the department is participating in the “No Shave November Program” where officers are not shaving  
41 and donating \$20 each to Orange Regional Cancer Center and soliciting donations for the same from  
42 the public. Donations can be made online at the EPRPD Foundation page or at the Police Department  
43 Office.

44  
45 **Fire** – Assistant Chief Babb thanked the DPW for the good job they did on painting the parking lot lines  
46 at the firehouse. Full report will follow.

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1  
2 **Emergency Management** – Gary has talked to the commissioners about getting the generator at Hope  
3 Church. There will also be an emergency drill on Saturday, 7 Nov 15 from 0700 until approximately  
4 1200.

5  
6 **Recreation Advisory Board** – Jane Drake reported on revamping contracts for pavilion rentals, field  
7 usage and special events, that the area around the Drake Pavilion and softball field has been paved.  
8 They also presented Mark Madsen with a gift card for his and his son’s volunteer work on reroofing the  
9 Drake Pavilion.

10  
11 **CORRESPONDENCE** - on file. Mr. Sain highlighted the Blue Cross merger with Highmark and Pocono  
12 Transcrete purchase of Pike Redi-Mix.

13 **UNFINISHED BUSINESS:**

- 14  
15 1. **Mr. Losee** thanked all the voters for their support and for coming out and voting. He noted on  
16 the strong voter turnout.  
17 2. **Mr. Clark** asked the Solicitor to comment on his finding concerning the MHE bill. Attorney  
18 Hamill reported he had received some information from Matt Stickler, however it did not  
19 address the bill in question. Mr. Clark and Attorney Hamill will follow up.

20  
21 **NEW BUSINESS:**

- 22  
23 1. **Motion** by Clark/Greiner to accept the 2016 budget as presented and authorize the Secretary to  
24 advertise the Public Hearing on the 1 December at 7:15 pm in the Borough Hall. Mr. Rose and  
25 Ms. Hart volunteered to clean the Borough Hall once weekly on Mondays to save the Borough  
26 money. Carried with Losee dissenting.  
27  
28 2. **Motion** - by Rose/Clark to apply to the Wayne Bank for a \$200,000 Tax Anticipation line of  
29 credit for 2016. Carried without dissent.  
30  
31 3. **Mr. Sain** thanked Matt McCormack for volunteering and placing the rubberized mulch in the  
32 playground area by the Vicki Pavilion in Airport Park.  
33  
34 4. **Mr. Sain** thanked Matthew, Connor and Mark Madsen for their volunteer hours to replace the  
35 roof on the Drake Pavilion.  
36  
37 5. **Motion** by Losee/Rose to provide Pike County Conservation District with a letter of support for  
38 their grant application. Passed without dissent  
39  
40 6. **Motion** by Losee/Greiner to approve the Keystone Club’s request for their Christmas Tree  
41 Lighting on 7 Dec at 1800 hrs. at the Borough Office. Decorations will go up on November 28.  
42 Passed with dissent.  
43  
44 7. **Motion** by Rose/Losee to allow the City of Port Jervis to feed their side of the bridge lights with  
45 power from Matamoras’ feed and pay the Borough one-half of the monthly fees, also Port Jervis

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1 will assume all costs associated with the switch. Approve is dependent on Port Jervis agreeing  
2 to hold the harmless and indemnify the Borough in case of any incidents arising form the loss of  
3 power. Further, Port Jervis will be responsible for all repairs to their lights. Passed without  
4 dissent.

5  
6 8. Mr. Greiner reported that after reviewing the current Municipal Waste Agreement with Milford  
7 that there is a clause in it allowing an adjustment in the split according to mileage and tonnage.  
8 The current split is 70/30, based on Mr. Greiner's research it should be 60/40. He will continue  
9 discussions with Milford.

10  
11 9. Mr. Sain reported of Council receiving a complaint concerning the home at 202 Avenue L  
12 replacing their sidewalks without the approval of council. He referred the matter to General  
13 Government for action.

14  
15 10. Mr. Sigreto thanked all the residents for supporting the council and coming out to vote. He also  
16 congratulated all the winner and commended the loser on waging good campaigns. Mr. Sigreto  
17 announced that the Grand Marshalls for this year's Holiday Parade will be Jane Drake and  
18 Nancy Vocci.

19  
20 There being no further business to conduct:

21  
22 **Motion** was made by Rose/Greiner to adjourn. There being no dissent, the meeting was adjourned at  
23 2013 hrs.

24  
25 Respectfully submitted,

26  
27 

28  
29 **Robert J. Fitch**  
30 Secretary