

Matamoras Borough Council Minutes
Meeting of 01 Mar 16

1 The regular meeting of the Matamoras Borough Council was called to order at 1930 hrs., Tuesday, 01
2 Mar 16 by President Sain followed by a salute to the flag.

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4 Roll call was taken. Present were Joe Sain, Pete Sigreto, Dee Losee, Kevin Rose, Mark Madsen, Thomas
5 Greiner, David Clark, Mayor Janet Clark and Jr. Councilwoman Timea Strenk. Also present were Asst.
6 Chief Eric Stewart, Secretary/Zoning Officer Bob Fitch, Treasurer Greg Myer, Jane Drake Tax Collector,
7 EMA Coordinator Gary Babb and Solicitor Eric Hamill. Absent were Fire Chief Thomas Long,
8 Recreation President Al Holtzer and Jr. Councilwoman Christine Waszczak There were
9 approximately 20 members of the general public present.

10
11 **Motion** to approve the minutes as presented by Rose/Sigreto; carried without dissent

12
13 **Motion** by Rose/Clark to accept the Treasurer's report as presented; carried without dissent.

14
15 **Motion** by Clark/Rose that the bills are accepted and, when approved by the Finance Committee,
16 orders are drawn on the Borough Treasurer for the same; carried without dissent.

17
18 **PUBLIC COMMENT:** The following citizens offered comments:

19
20 **Susan Kowalski** – 307 Avenue L asked when we start collecting yard waste again and when
21 Firefly Field would open again. Mr. Greiner told her that he would announce next month
22 when yard waste collection would begin, Jane Drake told her that the park would open on
23 April 1.

24
25 **REPORTS**

26
27 **Mayor** –No Report

28
29 **Junior Councilwomen** – Timea Strenk reported on the SAT's being offered at the school, the spring
30 play, Fiddler on the Roof, and a magic show featuring a hypnotist working with students and faculty.

31
32 **General Government** – No Report

33
34 **Fire Department Chair** – Chairmen Losee presented the following updates from the fire department and
35 EMA:

- 36
37 1. A request for the Borough to enact an ordinance requiring Knox Boxes on all commercial buildings
38 and apartment complexes.
39 2. Asked if Brian Wilkes had contacted the Borough on the Federal Surplus Property Program, no he
40 has not.
41 3. Asked if there was any movement on an ordinance allowing the fire department to bill home
42 owner's insurance policies for lost or damaged equipment as the result of fighting a fire.

43
44 **Public Works and Facilities Chair** – Mr. Greiner reported on trash collected and other tasks
45 accomplished. Complete report on file.

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2 **Road Task Force** – Mr. Greiner reported the I-84 project will see intermittent lane closures as they
3 finish final grading on the shoulders and median. The start of the five-year plan to rehab Rt’s 6 & 209
4 from Milford to the state line is slated to begin in 2018.

5
6 **Finance Committee Chair** – Mr. Clark reported we have received \$49,646 in EIT monies. He and Mr.
7 Sigreto have met with all the committee chairs to review their budgets and have met with Mr. Myer to
8 fully identify unused funds from prior years.

9
10 **EPRPD** – Assistant Chief reviewed crime statistics, full report on file. the public.

11
12 **Fire** – Assist. Chief Babb reviewed the monthly activities, full report on file.

13
14 **Emergency Management** – Gary Babb reported the emergency generator for Hope Church and the
15 Water Authority are moving forward.

16
17 **Recreation Advisory Board** – Jane Drake reported the board would like the Borough to approve the
18 construction of a new concession stand at no cost of tax dollars at the park. Presented the proposed
19 new fee schedule for special events at the park. Reported the board had interviewed two candidates
20 for the position of Park Supervisor and are recommending the hiring of Adam Holtzer for the job. Jane
21 also invited everyone to the open house on Sunday, 6 Mar 16 at 1300 in the Borough Hall.

22
23 **CORRESPONDENCE** – On file

24 **UNFINISHED BUSINESS:**

- 25
26 1. **Motion** by Madsen/Greiner to table the motion indefinitely as long as Optimum continues to
27 negotiate in good faith for new franchise agreement. Passed without dissent.
28 2. Mr. Greiner reviewed the status on the garbage truck agreement. He emphasized that we ARE
29 NOT getting out of the garbage business. Mr. Greiner is working on splitting costs moving
30 forward with revisions.

31
32 **NEW BUSINESS:**

- 33
34 1. **Motion** – by Greiner/Clark to award the paving bid for \$76,076 to Linde Construction. Passed
35 without dissent
36
37 2. **Motion** – by Madsen/Rose to appoint Allen Schroeder to the Planning Commission. Passed
38 without dissent.
39
40 3. **Motion** – by Rose/Clark to hire Adam Holtzer as the Park Supervisor. Passed without dissent.
41
42 4. Mr. Greiner reported on receiving a letter from EPRPD concerning the issues raised with their
43 insurance inspection and the problems with the building. Further, Mr. Greiner stated we needed
44 to review the issues with all borough buildings and develop a plan to deal with them. The new
45 Borough Engineer has submitted a proposal to provide professional evaluations of the borough

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1 buildings to council with reports on structural integrity, mechanical systems and building codes
2 and ADA accessibility.

- 3
4 5. **Motion** by Rose/Madsen to approve the proposal. There was an extensive discussion about the
5 condition of the borough buildings and the option of building a new municipal government
6 building housing the Borough Office, Police and Fire Departments, Water Department, Tax
7 Collector's office and possibly seeing if there would be interest in have the District Magistrate
8 Court in the building. A roll call vote was taken with Rose, Madsen, Greiner, Sain, Sigreto and
9 Clark voting yea and Losee nay. The motion passed 6-1.
10
11 6. **Motion** by Sigreto/Rose to approve the construction of a new concession stand at Airport Park
12 with no cost to the borough. Passed without dissent.
13
14 7. **Motion** by Rose/Losee to hire James Pollard as park manager. Passed without dissent.
15
16 8. **Motion** by Rose/Sigreto to authorize the Secretary to advertise for the next paving project as
17 soon as the Public Works Committee has the list available and to have the bids scheduled to be
18 opened at the April Council Meeting. Passed without dissent
19
20 9. Mr. Madsen reported on the P.O. System and the purchase of Right Signature software. Mr.
21 Rodriguez has signing authority for \$500 on a single P.O. He reviewed the procedure to
22 authorize the secretary's overtime. Mr. Rodriguez for up to eight hours for each employee.
23 Mark also reviewed the new requirements for child abuse clearances for volunteers and
24 employees. More information on that next month.
25
26 10. Mr. Babb requested the DPW patch the pot hole by the fire department flagpole.

27
28 There being further business to cover and upon a motion by Mr. Rose, the President adjourned the
29 meeting at 2015 hrs.

30
31 Respectfully submitted,

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33 

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35 **Robert J. Fitch**
36 Secretary

Matamoras Borough Council Minutes
Public Hearing Cable Franchise Repeal of 01 Mar 16

The Public Hearing of the Matamoras Borough Council was called to order at 1845 hrs., Tuesday, 01 Mar 16 by President Sain followed by a salute to the flag.

Roll call was taken. Present were Joe Sain, Dee Losee, Pete Sigreto, Mark Madsen, Thomas Greiner, Kevin Rose, David Clark and Mayor Janet Clark. Also present were, Solicitor Eric Hamill, Secretary/Zoning Officer Bob Fitch, Treasurer Greg Myer. Assistant Chief Eric Stewart, Recreation President Al Holtzer, EM Coordinator Gary Babb, Jane Drake Tax Collector, Jr. Councilwomen Timea Strenk and Christine Waszczak, and Fire Chief Tom Long, were absent. There were approximately 5 members of the general public present.

PUBLIC COMMENT:

Kathrine Ruzanski – 603 Avenue H, If the borough changes cable TV franchisee, it is important to the senior citizens to offer a low cost basic cable option.

Lois Yannick – 100 Avenue M, any new franchise agreement for cable TV should have a requirement that at least one station be a station from the Scranton, PA market.

There being no further public comment, Mr. Sain adjourned the hearing at 1850 hrs.

Respectfully submitted,



Robert J. Fitch
Secretary