



1905

# **Council**

# **Minutes**

**05 Apr 16**

**Regular Meeting**

**Matamoras Borough Council Minutes**  
**Meeting of 05 Apr 16**

1 The regular meeting of the Matamoras Borough Council was called to order at 1930 hrs., Tuesday, 05  
2 Apr 16 by President Sain followed by a salute to the flag.

3  
4 Roll call was taken. Present were Joe Sain, Pete Sigreto, Dee Losee, Kevin Rose, Thomas Greiner, David  
5 Clark, Mayor Janet Clark and Jr. Councilwomen Timea Strenk and Christine Waszcyszak. Also present  
6 were Asst. Chief Eric Stewart, Secretary/Zoning Officer Bob Fitch, Treasurer Greg Myer, Jane Drake Tax  
7 Collector, Recreation President Al Holtzer, EMA Coordinator Gary Babb and Solicitor Eric Hamill.  
8 Mark Madsen was excused. Absent was Fire Chief Thomas Long. There were approximately 25  
9 members of the general public present.

10  
11 **Motion** to approve the minutes as presented by Clark/Greiner; carried without dissent

12  
13 **Motion** by Rose/Greiner to accept the Treasurer's report as presented; carried without dissent.

14  
15 **Motion** by Clark/Rose that the bills are accepted and, when approved by the Finance Committee,  
16 orders are drawn on the Borough Treasurer for the same; carried without dissent.

17  
18 **PUBLIC COMMENT:** The following citizens offered comments:

19  
20 **Susan Kowalski** – 307 Avenue L asked if the Borough had any regulations concerning solar  
21 panels on the roofs of homes.

22  
23 **James Hall** – 106 Avenue G questioned whether the Borough checked on contractor's  
24 references before awarding bids. He stated the sidewalks from First Street to the post office  
25 were in terrible condition and he felt the contractors did properly install or finish the concrete.  
26 Mr. Clark told Mr. Hall that the monies for that project were from PennDOT and they had final  
27 say on acceptance of the contractors and final approval on the acceptable quality of work. Mr.  
28 Hall asked if there was any warranty on the workmanship. Mr. Clark told Mr. Hall he would  
29 inspect the area in question himself and contact PennDOT about any issues.

30  
31 **Burt Thompson** – 609 Avenue G asked the council to consider making college students and  
32 high schools except from the EIT.

33  
34 **REPORTS**

35  
36 **Mayor** –Reported on her meeting with the DVHS Art Teacher concerning the electrical panels on  
37 Pennsylvania Avenue. The art classes are committed for this year to Milford Borough. The Mayor has  
38 formed a committee to celebrate the 100<sup>th</sup> anniversary of Borough Hall. Stay tuned for more  
39 information.

40  
41 **Junior Councilwomen** – Reported on the DVHS production of Fiddler on the Roof this coming  
42 weekend.

43  
44 **General Government** – No Report

45  
46 **Fire Department Chair** – Chairmen Losee did not have the opportunity to meet with Chief Long,

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1 however he did report on the need for a backflow preventer and the inspection of the meter for the  
2 standpipe. He also reported the FD had purchased 7 sets of turnout gear for \$21,000 with proceeds  
3 from FD fund raising.

4  
5 **Public Works and Facilities Chair** – Mr. Greiner reported on trash collected and other tasks  
6 accomplished. Complete report on file.

7  
8 **Road Task Force** – No report.

9  
10 **Finance Committee Chair** – Mr. Clark reported we have received \$69,691 in EIT monies. He and Mr.  
11 Sigreto have met with all the committee chairs to review their budgets and have met with Mr. Myer to  
12 review all budget areas. Mr. Clark discussed the budget problems with the 11 phone lines at EMA and  
13 asked what the plan was to get the expense under control. We have received a 12-month extension on  
14 the 2014 LSA grant for PA Avenue sidewalks. Mr. Clark also reported the Borough received a clean  
15 audit report for 2015, the auditors noted no deficiencies.

16  
17 **EPRPD** – Assistant Chief reviewed crime statistics, full report on file. the public.

18  
19 **Fire** – No report technology issues with a laptop.

20  
21 **Emergency Management** – Gary Babb reported the emergency generator for Hope Church is moving  
22 forward and requested a copy of the Engineer's building evaluation when it was ready for public  
23 release.

24  
25 **Recreation Advisory Board** – Al Holtzer introduced Adam Holtzer who will be the Park Supervisor.  
26 He also invited everyone to the Tuesday Tunes in the Park.

27  
28 **CORRESPONDENCE** – On file

29 **UNFINISHED BUSINESS:**

- 30  
31 1. Mr. Greiner reported that he Rob Ciervo had met and come with a draft of the new garbage truck  
32 agreement. Solicitor Hamill is reviewing the agreement and will meet Milford's Solicitor to  
33 finalize the agreement for approval by both councils.
- 34 2. Mr. Clark reported on the status of the PA Sidewalks Project. The Borough's old engineering firm  
35 dropped ball and never moved forward with surveying, securing PennDOT permits and acquiring  
36 sign offs from residents on the avenue. The Borough's new engineering firm have picked up the  
37 ball and expect to have all the plans and permitting from PennDOT by the end of October, so the  
38 project could out to bid for completion in the spring of 17.
- 39 3. Mr. Losee asked Mr. Clark why there was a balance of \$124,00 on the auditor's report for year  
40 end 2015. Mr. Clark explained the funds represented unbudgeted income from the EIT, building  
41 permits for the school and some prior year taxes.
- 42 4. Mr. Clark raised the issue of the EMA phones and how the issue was going to be handled. After a  
43 sometimes colorful exchange, Mr. Babb agree to retain four lines, the river gauge, radio station  
44 and the primary line 507-491-5177 and line two. Mr. Babb will have Tom Olver give the office  
45 the phone numbers associated with the river gauge, radio station and line two.

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1  
2 **NEW BUSINESS:**  
3

- 4 1. **Motion** – by Rose/Sigreto to approve the proclamation honoring Richard W. “Dick” Gross.  
5 Passed without dissent. President Sain then presented MR. Gross’ wife the Proclamation.  
6  
7 2. The paving bids received from Leeward and Wayco were opened. Leeward’s bid was  
8 \$79,769.80 and Wayco’s bid was \$93,768.40. Motion by Sigreto/rose to award the bid to  
9 Leeward subject of the approval of the bid by the DPW and Facilities committee. Passed without  
10 dissent.  
11  
12 3. **Motion** – by Rose/Sigreto to authorize the Secretary to publish the auditor’s report. Passed  
13 without dissent.  
14  
15 4. **Motion** – by Losee/Rose to approve Resolution 2016-003 to appoint Linda Reilly and Greg Myer  
16 as confidential contacts for Berkheimer. Passed without dissent.  
17  
18 5. **Motion** by Rose/Clark to approve Saturday, 7 may 2016 from 0900 -1400 hrs. as the Boroughs  
19 annual clean up day and authorize the Secretary to advertise the same. Fees will remain the  
20 same as last year. Passed without dissent.  
21  
22 6. **Motion** by Sigreto/Losee to deny Robert Homer’s request that the Borough cover the cost of his  
23 bond to be a constable in Matamoras. Passed without dissent.  
24  
25 7. Mr. Greiner requested a that bids for public works projects be opened prior to the council  
26 meeting so they could evaluated for compliance before the council votes to award the bid.  
27 Motion by Losee/Sigreto to all the chairperson of the Public Works committee to open all public  
28 works bids in the future. Passed without dissent.  
29  
30 8. Mr. Sigreto reminded Mr. Losee that there is not a \$124,000 surplus.  
31

32 There being further business to cover the President adjourned the meeting at 2028 hrs.  
33

34 Respectfully submitted,  
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37

38 **Robert J. Fitch**  
39 Secretary