

# **Matamoras Borough Council Minutes**

## **Meeting of 03 May 16**

1 The regular meeting of the Matamoras Borough Council was called to order at 1930 hrs., Tuesday, 03 May  
2 16 by President Sain followed by a salute to the flag.

3  
4 Roll call was taken. Present were Joe Sain, Pete Sigreto, Dee Losee, Mark Madsen, Kevin Rose, Thomas  
5 Greiner, David Clark, Mayor Janet Clark and Jr. Councilwomen Timea Strenk and Christine Waszcyszak.  
6 Also present were Asst. Chief Eric Stewart, Secretary/Zoning Officer Bob Fitch, Treasurer Greg Myer, Jane  
7 Drake Tax Collector, Recreation Manager Adam Holtzer, Fire Chief Thomas Long, EM Coordinator Gary  
8 Babb and Solicitor Eric Hamill. There were approximately 35 members of the general public present.

9  
10 **Motion** to approve the minutes as presented by Greiner/Sigreto; carried without dissent

11  
12 **Motion** by Rose/Clark to accept the Treasurer's report as presented; carried without dissent.

13  
14 **Motion** by Clark/Rose that the bills are accepted and, when approved by the Finance Committee, orders are  
15 drawn on the Borough Treasurer for the same; carried without dissent.

16  
17 **PUBLIC COMMENT:** The following citizens offered comments:

18  
19 **Pastor Gilpin** – Hope Evangelical Church, requested permission from Council to hold a prayer  
20 group for the National Day of Prayer in front of the Borough Hall on Thursday, May 5, 2016 @  
21 0900 hrs.

### **REPORTS**

22  
23  
24  
25 **Mayor** – Discussed the article in the Dispatch concerning painting the bridge over the Delaware River. She  
26 guaranteed it would not be painted black.

27  
28 **Junior Councilwomen** – Reported DVHS being ranked 1434 national, the top 5% of the US and the top 4%  
29 of PA. They also report on FBLA and Odyssey of the Mind competitors are moving to National and World  
30 Finals. School will bout 9 Jun with graduation on 10 Jun.

31  
32 **General Government** – Our attorneys expect a reply from Cablevision by Friday, 6 May on our first draft of  
33 the new franchise agreement. We are reviewing our option for next year's insurance policies for the Borough.  
34 Last year the Borough received dividend checks totaling \$3556.00 and we upgraded our office computer  
35 system to include a network attached storage device with cloud based access.

36  
37 **Fire Department Chair** – Nothing to report

38  
39 **Public Works and Facilities Chair** – Mr. Greiner reported on trash collected and other tasks accomplished.  
40 Reminded attendees of the Borough Clean-up day this Saturday from 9 am to 2 pm at the borough barn. Full  
41 report on file.

42  
43 **Road Task Force** – Slide repair on Delaware Drive in Westfall Twp. to start in 6 to 8 weeks from 7 May.

44  
45 **Finance Committee Chair** – Nothing to report at this time.

46  
47 **EPRPD** – Assistant Chief reviewed crime statistics, full report on file. the public.

48  
49 **Fire** – Chief Long report on call activities for the month and fireman training. Full report on file

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2 **Emergency Management** – Reported on attending a seminar with O & R on Natural Gas Emergency  
3 Responses. He also reported the County lifted the burn ban.

4  
5 **Recreation Advisory Board** – Adam Holtzer that the park was open and busy. The concession will open  
6 this week for a tournament. Summer Program staff is in place and the program is set to start.

7  
8 **CORRESPONDENCE** – Joe mentioned to Council the invitation to an FBI seminar on 20 May 16 in  
9 Stroudsburg.

10 **UNFINISHED BUSINESS:**

- 11  
12 1. Mr. Greiner report that we have received an addendum from Kiley concerning the costs to remediate  
13 the issues that can be done. They need to review and plan to have a report next month.

14  
15 The Council adjourned to executive session to discuss a personnel issue at 1945 hrs. and returned from  
16 executive session at 2005 hrs.

17  
18 **NEW BUSINESS:**

- 19  
20 1. **Motion** – by Clark/Sigreto to appoint Tom Oliver as Emergency Management Coordinator for the  
21 Borough (replacing Gary Babb), contingent on the approvals from Pike County and the  
22 Commonwealth of Pennsylvania, further that Mr. Olver assume all administrative task until final  
23 approvals are received. Mr. Losee commented that he felt replacing Mr. Babb was a big mistake and  
24 the worst action taken by this council in his twenty years on the council. Mr. Losee went on to say he  
25 felt sorry for Mr. Babb. A roll call vote was taken voting yea were; Clark, Sigreto, Greiner, Madsen  
26 and Sain; voting nay were Losee and Rose. Motion carried 5-2.
- 27  
28 2. **Motion** – by Losee/Rose to approve the Resolution 2016-004 to permit opening a bank account with  
29 PNC to receive and disburse funds from the Wade Trust Account. Passed without dissent.
- 30  
31 3. **Motion** – by Madsen/Greiner to approve the job description for the Borough Zoning/Code  
32 Enforcement Officer. Passed without dissent.
- 33  
34 4. **Motion** by Sigreto/Rose to hire staff for the summer program in the park (Ciera Cavallaro, Erin  
35 McNeeley, Madeleine Yost and Nicoletta Cuccio). Passed without dissent.
- 36  
37 5. **Motion** by Losee/Greiner to allow a group to meet for the National Day of Prayer in front of the  
38 Borough Hall on Thursday 5 May 2016 at 0900 hrs. Passed without dissent.
- 39  
40 6. Mr. Rose asked Mr. Greiner what the schedule was to sweep the gravel from the borough street  
41 corners. Mr. Rose also referred a code enforcement question for review and action to Mr. Fitch
- 42  
43 7. Mr. Madsen brought up a discussion item concerning record storage for the Borough and the fact  
44 that we are out of room in the Borough Building and we needed to explore digitizing the records or  
45 look for a secure offsite storage area. Mrs. Drake also noted that she had 20 years of tax records in  
46 her home office.
- 47

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1       8. Mayor Clark requested the Council approve closing part of Avenue I and First Street to hold a block  
2       party on 17 September to celebrate the Borough Hall's Centennial Celebration. Motion by  
3       Rose/Clark passed without dissent.

4

5       There being further business to cover the President adjourned the meeting at 2019 hrs.

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7       Respectfully submitted,

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10



11       **Robert J. Fitch**

12       Secretary