



1905
Council Meeting Minutes
16 March 2017

President Joseph Sain called the January regular meeting of the Matamoras Borough Council to order at 1929 hrs. on Thursday, 16 Mar 17 in the Borough Hall, 10 Avenue I, Matamoras, PA.

Present were Councilman Losee, Rose, Greiner, Clark, Madsen and Mayor Clark. Councilman Sigreto was excused. Also present were Secretary Fitch, Treasurer Myer, Tax Collector Drake, Assistant Fire Chief Alessandra, Assistant Chief E. Stewart Solicitor Hamill Jr. Councilwomen Waszcyszak and Strenk and EM Coordinator Olver was absent. There were approximately 9 residents in attendance.

Prior to Public Comment, President Sain went around the table and asked if any council members had items to add to the agenda. Mr. Clark requested that an item be added to consider the hiring of Kevin Quinn for summer employment in the park.

1. Public Comment: (When recognized by the President, please state your name and address for the minutes.)

1. **John Dalton**, Westfall Township comment on what he felt was an error in the Treasurer's Report concerning February expenses.

2. Consent Agenda - Motion to approve the Consent Agenda by Clark/Madsen passed with unanimous consent

- a. **Approval of minutes:** 07 Feb 16
- b. **Approval of Treasurer's report:** February 2016
- c. **Approval of bills**

3. Reports:

- a) **Mayor** – The Mayor commented on the OUTSTANDING job done by the DPW crew on the roads during the last storm.
- b) **Jr. Councilwomen** – No Report
- c) **General Government** – No Report
- d) **Fire** – No Report.
- e) **Public Works and Facilities** – Mr. Greiner reviewed the activities for the month and then added his endorsement to the Mayor's praise for the crew, they went above the call and did great! Report on File
- f) **Finance** – No Report
- g) **EPRPD** – Assistant Chief Stewart reviewed the monthly statistics, full report on file.
- h) **Recreation** – Mr. Clark reported they are gearing up for the summer season. The budget still has a \$12,000 deficit and they are working on fundraising including finding multi-year sponsors for the various fields. Beginning this year there will be charges for park users not living in Matamoras Borough. Matamoras Borough residents will have free access to all park activity areas. Non-Matamoras resident will have to pay a daily access fee of \$1.00

per person to Firefly Field. Use of the dog park by non-residents will cost \$10.00 per annum. Residents will be able to pick up free season passes at the Borough office for both Firefly Field and the dog park. Non-residents will have to pay at the gate for Firefly Field and will be able to purchase Pooch Passes for the dog park at the Borough Office.

- i) **Fire Chief** – Assistant Chief Alessandra reported on the monthly activities, updated the status on the QRS vehicle, still waiting for the state inspection and reported the new floor in the kitchen area will be done on Saturday. They have recently received 7 sets of new turns out gear.
- j) **EMA** – No Report

4. Correspondence

- 1. Mr. Sain reported the Borough had received \$87,550 in Liquid Fuels Funds for 2017.
- 2. Mr. Clark responded to letters from John Dalton concerning our Treasurer's Reports. He told Mr. Dalton and the audience that the Borough uses the reports to show trends and in the opinion of council and the auditors the reports are correct and accurate. The Council bases its decisions on monies in the bank. Bottom line the reports are correct, accurate and in the form Council wants, no changes and or corrections are required.

5. Unfinished Business:

- 1. Presentation of Proclamation honoring Robert & Shirley Tschudy on their 50th wedding anniversary. **Motion** by Greiner/Rose to table; tabled
- 2. Authorize the secretary to advertise for a public hearing on amending Chapter 26, Recreation Advisory Board, of the Borough Code. **Motion** to table by Losee/Rose; Tabled
- 3. Action on amending Chapter 124-21, Commercial Communication Structures of the Borough Code. **Motion** to table by Losee/Rose; Tabled
- 4. **Motion** by Losee/Rose to authorize the Borough Secretary to open a Square account to accept credit and debit card payments. (no annual fees, 2.75% on swiped cards, 3% +\$.15 for keyed charges; one time equipment costs \$49.00); passed with dissent
- 5. Mr. Madsen reported that General Government was working on finding a back-up for the Borough Secretary to fill in over vacations and times out of the office. The estimated cost would be approximately \$2,800 per annum including training time in the first year. If any council members have someone they feel would be able to do the job, please send the information Mark, with their name and contact info. Also, if any councilman had input on the compensation for the position, please reach out to Mark.
- 6. Mr. Clark reported on the Grant Writing training he attended. It felt it was worthwhile and encouraged everyone to find the time to attend training when available.

6. New Business

- 1. **Motion** by Rose/Clark to allow Matamoras/Westfall Republican Club to research placing trash receptacles on Pennsylvania Avenue; passed without dissent.
- 2. **Motion** by Madsen/Rose to approve resolution 2017-001 for Matamoras Borough to follow the state schedules & procedures for the disposition of records: Passed without dissent.
- 3. Action on Recreation Advisory Board's request for no parking signs in the park on Avenue S in front of the firehouse and DPW complex. **Motion** by Rose/Clark to send to

General Government to draft ordinance for same; passed with Losee dissenting.

4. **Motion** by Losee/Rose to approve the application for the CWS-Crop Walk on 15 Oct 17 from 1200 – 1600 hrs. They will be walking on the sidewalks and ending at the Fireman’s Pavilion. (application and insurance documents in office); passed without dissent.
5. **Motion** by Clark/Rose to approve Heart of Matamoras Vendor Fair Special Events Application for 20 May 17 at Airport Park contingent on having all the necessary sign-offs. (Insurance on file); passed without dissent.
5. **Motion** by Clark/Losee to hire Kevin Quinn as Activity Lead for the Park; passed without dissent.

The chair entertained a question from Ken Baumel concerning the Governor’s proposed budget requiring communities to pay \$25/resident for police coverage. The chair informed Mr. Baumel that according to the Pennsylvania State Association of Boroughs that the proposed fee only applied to boroughs using the Pennsylvania State Police to coverage in their borough.

There being no further business to discuss, President Sain adjourned the meeting at 2012 hrs.

Respectfully submitted,



Robert J. Fitch
Borough Secretary