



Council Meeting Minutes
10 Apr 18

President Joseph Sain called the regular meeting of the Matamoras Borough Council to order at 1930 hrs. on Tuesday, 10 Apr 18 in the Borough Hall, 10 Avenue I, Matamoras, PA followed by the salute to the flag and roll call.

Attendance:

Sain	P	Losse	P	Hamill	P	Fire	P
Sigreto	P	Madsen	P	Myer	P	EPRPD	P
J.Clark	P	Rose	P	Drake	P	Recreation	P
Greiner	P	Kudrich	P	EMA	E	Fitch	P

There were approximately 8 members of the public present.

1. **President's Comments:** Mr. Sain reported the following expenditures from the Wade Fund for this year to date:
 - a) \$4,000 for upgrades to the video camera system at the park. Upgrades will continue.
 - b) Purchased two used electric John Deere gators for the park.
 - c) Mr. Sain announced a new grant program for non-profit groups wanting to host educational programs in the park. The Wade ESP will provide non-profit groups up to \$1,000 grants for educational programs run in the park to benefit borough citizens.
 - d) Mr. Sain also commented that moving forward all items for the agenda will need to go through him. These items need to be in no later than the 8 days before the meeting. He instituted this policy to insure everyone had the opportunity know what items were up for discussion and action and compete their do diligence prior to the meeting night.

2. **Call for additions to the Agenda:** Prior to Public Comment, President Sain went around the table and asked if any council members had items to add to the agenda. There were no additions.

3. **Public Comment:** (When recognized by the President, please state your name and address for the minutes.)
 - a) **Wendy Himes**– 302 Avenue O suggested that the Annual Clean-up Day be posted early on the web site. She enjoys the website and feels it is very done and maintained. She would like to see the agenda posted on the web site, so borough residents could decide if they wanted to attend the meeting. She also suggested that Borough Bytes be included with the quarterly water bills. Further, she thanked all those serving for their diligent and selfless service to community.

4. **Consent Agenda** - Motion to approve the Consent Agenda by Sigreto/Rose passed with unanimous consent

6. **Approval of minutes:** Minutes from March 18 meeting.
7. **Approval of Treasurer's report:** March 2018
8. **Approval of bills.**

5. **Reports:**
 - a) **Mayor** – Reporting find many disgruntled people on Facebook commenting on how “shabby” the town looks. She feels we have a pretty good little town, that does need some TLC. She is forming a Pennsylvania Avenue Improvements Committee to help get the ball rolling. The first meeting is scheduled for Friday, April 20th at 4:00 pm in the Borough Hall.
 - b) **General Government** – No Report
 - c) **Public Works** – Mr. Greiner reported on monthly trash collection figures, DPW activities and noted that yard waste needed to be in cans or it would not be picked up. Full report on file.

- d) **Facilities** –Mr. Rose reported he assess the Borough facilities for needed repairs and maintenance
- e) **Fire** – Mr. Sigreto reported talking to Chief Long concerning the installation of a new commercial washer and dryer for the bunker gear and told him before moving forward to speak to Mr. Rose the Facilities chair .
- f) **EPRPD** – Sgt. Zegarski reviewed incidents for the month, full report on file.
- g) **Recreation**- Mrs. O'Donnell reported Lynn Homer had resigned from the board. Reviewed upcoming activities in the park, announced the Park's 50th Anniversary Celebration is scheduled for Saturday, August 25th. More details to follow. Touch a Truck is scheduled for Saturday, 14 Apr from 12:00 pm to 4:00 pm in the park. Jane Drake announced that the Veteran's Park will hold an Armed Forces Day event on 19 May at 11:00 am to dedicated a new podium to Gene Goerner.
- h) **Finance** – No Report
- i) **Fire Chief** – Assistant Chief Gary Babb reviewed call information for the month and announced the annual breakfast with the Easter Bunny event. Full report on file.
- j) **EMA** – No Report

6. Correspondence – on file

7. Old Business

- a. **Motion** by Greiner/Kudrich to approve request from David Clark to install a new sidewalk on Third St. from Pennsylvania Avenue to the end of his property line once he provides elevations for the curbing and sidewalks shown the plans as well as his property line and Borough Engineer approves the plans. Passed with Losee dissenting

9. New Business

- a. **Motion** by Kudrich/Rose to approve hiring Ashley Zambarsky for the park. Passed without dissent.
- b. **Motion** by Kudrich/Sigreto to approve request from Pike Autism Support to place ribbons on the lamp posts on Pennsylvania Avenue for the month of April with removal on 1 May. Passed without dissent
- c. **Motion** by Losee/Greiner to authorize the Secretary to advertise a public hearing for Tuesday, 8 May 18 @ 7:00 to accept comment on the following; Change to Sidewalk Ordinance concerning who is responsible to pay engineer's fees. Passed without dissent
- d. **Motion** by Sigreto/Rose to authorize the Secretary to advertise a public hearing for Tuesday, 8 May 18 @ 7:00 to accept comment on the following; Change to Chapter 105 to not allow sports equipment in the right of way from November through 15 April. Passed without dissent.
- e. **Motion** by Madsen/Sigreto to authorize the Secretary to advertise a public hearing for Tuesday, 8 May 18 @ 7:00 to accept comment on the following; Change to Chapter 105.13 snow removal to require residents to clear snow form fire hydrants adjacent to their property. Passed with Losee, Kudrich and Rose dissenting.
- f. **Motion** by Greiner/Sigreto to approve a public hearing on instituting a Quality of Life and Property Maintenance Ordinance and authorize secretary to advertise same. Passed without Losee dissenting.
- g. **Motion** Rose/Sigreto to approve Touch a Truck Special Event in the Park on Saturday, 14 Apr 18 from 1200 hrs. to 1400 hrs. Passed without dissent.
- h. **Motion** by Kudrich/Losee to authorize the secretary to advertise the Annual Borough Clean Up Day on Saturday, May 5th from 9:00 am to 2:00 pm. M.: Passed with Sigreto dissenting.

- i. **Motion** by Rose/Losee to approve Vobis Installation and Maintenance Agreement for Sewage Disposal Tank located at Tax #083.14.02-23.

There being no further business to discuss, President Sain adjourned the meeting at 2008 hrs.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'R. Fitch', with a stylized flourish at the end.

Robert J. Fitch
Borough Secretary