



1905
Council Meeting Minutes
11 April 2017

President Joseph Sain called the April regular meeting of the Matamoras Borough Council to order at 1930 hrs. on Tuesday, 11 Apr 17 in the Borough Hall, 10 Avenue I, Matamoras, PA.

Present were Councilman Losee, Rose, Greiner, Clark, Madsen and Sigreto. Councilman Mayor Clark was excused. Also present were Secretary Fitch, Treasurer Myer, Tax Collector Drake, Jr. Councilwomen Strenk, Assistant Chief E. Stewart Solicitor Hamill. Waszcyszak, Fire Chief Long and EM Coordinator Olver was absent. There were approximately 18 residents in attendance.

Prior to Public Comment, President Sain went around the table and asked if any council members had items to add to the agenda. Mr. Sain added opening the bids for this year's paving projects and the approval of the Knights of Columbus Jiggle Jog.

1. **Public Comment:** (When recognized by the President, please state your name and address for the minutes.)
 1. **Susan Kowalski**, 307 Avenue L commented and had questions concerning the user fees for Firefly Field.
 2. **Jeff Lawler**, 509 Avenue I, said he supported the nonresident user fees for Firefly Field and said it was nice to see council being fiscally responsible.
 3. **Loretta Buchanan**, 207 Avenue L, remarked about her length of residency and felt senior received no benefits for their taxes and should be given some form of tax relief. She further questioned if Westfall residents would be paying nonresident user fee for Firefly Field.
 4. **Glen Elston**, 309 Pennsylvania Avenue asked for an update on the sidewalk project.
 5. **Helen Gassmann**, 904 Avenue L asked that we remove her phone number from the Airport Park Facebook page as she was receiving calls concerning the status of the park and user fees. She also asked if DVSD paid fees for using the park.
 6. **Robin LaDuce**, Pike County Agency on Aging presented information on the new senior center at the firehouse. She told of the programs offered and the fact they would be serving meals Tuesday, Wednesday, Thursday and Fridays. They would also offer home delivery of meals. They are looking for volunteer drivers and other volunteers for the program(s).
 7. **Serena Oliver**, 302 Avenue I, enquired regarding the status of her resume she gave to Mr. Clark for employment in the park. He asked to fill out an employment application. She also asked if Firefly Field was supervised.
 8. **John Allen**, 409 Avenue E, asked how the use of badges for residents and user fees for nonresidents would be enforced at Firefly Field. He suggested the borough reach out to neighboring municipalities and see if there is interest in providing funds for the Recreation Program.
 9. **John O'Leary**, 400 Avenue N, asked the council to consider limiting no parking on Seventh Street to only when school was in session to help keep the school district's promise to residents concerning traffic. He also suggested the Council consider some leeway on the trash ordinance when there are extenuating circumstances due to weather. Finally, he remarked that all new programs experience growing pains and that he hoped the Recreation Advisory Board would remain open minded on making changes and adaptations to the user fee's program. He commented later in the meeting that this year there was a zero percent tax increase from the school district.
2. **Consent Agenda** - Motion to approve the Consent Agenda by Clark/Madsen passed with unanimous consent
 3. **Approval of minutes:** 06 Dec 16
 4. **Approval of Treasurer's report:** December 2016
 5. **Approval of bills**

BID OPENING

Council opened bids for two paving projects for 2017. Bids were received from E.R. Linde Construction, Wayco, Inc. and Hanson Aggregates Pennsylvania, LLC.

Bids were as follow:

Project # 1 E.R. Linde - \$76,442.80; Wayco - \$76,448.10; Hanson - \$93,204

Motion by Greiner/Rose to award Project #1 to E.R. Linde upon review from the Street Committee that the bid meets all specifications. Passed without dissent.

Project # 2 E.R. Linde - \$4,841.60; Wayco - \$2,470; Hanson - \$57,017

Motion by Greiner/Losee to award the bid to E.R. Linde upon review from the Street Committee that the bid meets all specifications. Passed without dissent.

3. Reports:

- a) **Mayor** – No Report
- b) **Jr. Councilwomen** – No Report
- c) **General Government** – Mark Madsen reported that our insurance agent as informed us that the trust does not want to insure fire departs and it may be in both the Borough and Fire Department to have separate policies. He has asked the fire department to have the application filled out and returned by April 15th so we can review options. Mark told council he would have names for the backup person for the secretary at the next meeting.
- d) **Fire** – Mr. Losee reviewed the calls for the month, report on file.
- e) **Public Works and Facilities** – Mr. Greiner reviewed the activities for the month. Yard waste pick started and thru the month of April the crew will be picking up leaves. Mr. Greiner reported on repairs to the firehouse, that he is working with an engineer on the design of a new septic for the firehouse. He has contacted a contractor to replace the A/C in the police department. Report on File
- f) **Finance** – Dave Clark reported the Annual Audit conducted by Kirk Summa. The borough received a clean audit with no findings, deficiencies or discrepancies.
- g) **EPRPD** – Assistant Chief Stewart reviewed the monthly statistics, full report on file.
- h) **Recreation** – Lynn Homer reported that the Rec Board has been busy reorganizing, Firefly Field and dog park will open on 15 Apr 17, the new concession stand funded fully by Wade Trust monies, the new stand will offer a full menu not just snacks. Tuesday Tunes will start 11 Jul 17 in the Vocci Pavilion.
- i) **Fire Chief** – No Report
- j) **EMA** – Mr. Sigreto reported the work on repairing the emergency sirens is ongoing. Mr. Olver would like to meet with the Recreation Board to update the Emergency Operations Plan for the park. Mr. Olver recommends that all the summer employees have first aid, CPR and AED training.

4. Correspondence – On File

5. Unfinished Business:

1. Presentation of Proclamation honoring Robert & Shirley Tschudy on their 50th wedding anniversary.
2. Letter from Deborah Roa; Re: Curb cut on Third St. was referred to Streets for action.
3. Action on proposed ordinance for No Parking on Avenue S from the new school entrance to Seventh Street on north side of the street. Motion by Sigreto/Rose to authorize the advertise for a public hearing on 9 May 17 at 1915 hrs. to accept comment on the proposed ordinance.
4. **Motion** by Clark/Greiner to advertise for a public hearing on Tuesday, 9 May 17 at 1900 hrs. on amending section 26-3, Recreation Advisory Board, Members; Term to increase the board to nine members. Passed without dissent
5. **Motion** by Madsen/Greiner to authorize the secretary to advertise a public hearing on amending section 124-21 of the Borough Code, Standards for Commercial Communication Devices to include regulation of Mini Cell Towers and Antennas, Distributed Antenna Systems and Data Collection Units on Tuesday, 9 May 17 at 1850 hrs. Passed without dissent.

6. New Business

1. Report from Westfall Township on new building by Bob Bostinto, Westfall Supervisor.
2. **Motion** by Rose/Losse to authorize Secretary to advertise for Spring Clean Up, Saturday, 6 May 17 from 9:00 am to 2:00 pm. Passed without dissent
3. Request from EPRPD for No Parking on one side of Seventh Street from 7:00-9:00 am and 3:00-5:00 pm due to bus traffic. Motion by Sigreto/Rose to send to streets for review. Passed without dissent. Motion by Greiner/Rose to authorize the Secretary to advertise a public hearing to accept comment on the proposed ordinance on Tuesday, 09 May 17 at 18:45 hrs. Passed without dissent.
4. **Motion** by Losee/Greiner to adopt Resolution 2017-002 support for local police using radar for speed enforcement. Passed without dissent.
5. **Motion** by Losee/Clark to adopt Resolution 2017-003, support for eliminating the small games of chance prize limit for seven-day period. Passed without dissent.
6. **Motion** by Sigreto/Rose to send a letter to the property owner of 101 Pennsylvania Avenue on required repairs as directed by the Borough's Engineer to make the structure safe. Passed 6-0 with Losee abstaining.
7. **Motion** by Rose/Clark to approve the Special Events Application for the 9 Dec 17 Knights of Columbus Jiggle Jog dependent on all the paperwork being completed. Passed without dissent.

There being no further business to discuss, President Sain adjourned the meeting at 2047 hrs.

Respectfully submitted,



Robert J. Fitch
Borough Secretary



1905
Special Council Meeting Minutes
25 April 2017

President Joseph Sain called the special meeting of the Matamoras Borough Council to order at 1830 hrs. on Tuesday, 25 Apr 17 in the Borough Hall, 10 Avenue I, Matamoras, PA.

Present were Councilman Losee, Rose, Greiner, Clark, Madsen and Sigreto and Mayor Clark. Also present was Secretary Fitch. Absent were Treasurer Myer, Tax Collector Drake, Jr. Councilwomen Strenk, Assistant Chief E. Stewart, Solicitor Hamill, Waszcyszak, Fire Chief Long and EM Coordinator Olver. There were approximately 2 residents in attendance.

1. Public Comment: None

2. New Business

1. **Motion** by Rose/Clark to approve by unanimous consent the hiring of the following people: Passed without dissent.
 - i. Luann Scardino – Concession Lead
 - ii. Serena Oliver – Concession Assistant Lead
 - iii. Kevin Gossett – Maintenance Lead
 - iv. Shakiem Terry – Maintenance Aide
 - v. Taylor Randazzo – Activities/Concession
 - vi. Corrine Randazzo – Activities/Concession

There being no further business to discuss, President Sain adjourned the meeting at 1831 hrs.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert J. Fitch".

Robert J. Fitch
Borough Secretary