

Council Meeting Minutes

February 14, 2017

President Joseph Sain called the meeting of the Matamoras Borough Council to order at 1930 hrs. on Tuesday, February 14, 2017 in the Borough Hall, 10 Ave. I, Matamoras, Pa.

President Joseph Sain appointed Barbara Gillette Pro-Tem Secretary in the absence of Secretary Bob Fitch for this meeting only.

Present were Councilmen, Sain, Sigreto, Clark, Greiner, Losse, Madsen and Rose. Also present were Mayor Clark, Solicitor Hamill, Treasurer Myer, Tax Collector Jane Drake, EMA Coordinator Olver, Asst. Police Chief Eric Stewart, Lyn Homer (for Ami Greiner)

Absent: Jr. Councilwomen Waszcyszak and Strenk, Fire Chief Long, Secretary Bob Fitch and Ami Greiner.

Prior to Public Comment President Sain went around the table to each council member and asked if they had any additions to the agenda:

Council Clark added under New Business to item 2. 2A Motion to hire Dannielle Hartman for the Concession stand.

- i. Approval of minutes: 10 Jan 17. Motion to approve minutes Rose/Sigreto. All in favor carried.
- ii. Approval of Treasurer's report: 10 Jan 17. Motion to approve Treasure's report Rose/Sigreto. All in favor carried.
- iii. Approval of bills: Motion to approve payment of bills Rose/Sigreto. All in favor carried.

hNow, President Sain introduced Steve Grandinali and Katrina (did not state last name) from Pike County Light and Power. They wanted to introduce themselves to the Council, inform them they will continue to update weather alerts, keeping communications open, in the further they will be trimming trees in Mill Rift. they are trying to make the transfer from Orange and Rockland as smooth as possible. There will be a person at the Milford Office Tuesday – Friday 8:00 am - 4:30 pm.

President Sain asked about replacing the gas lines within the Borough, Mr. Grandinali did confirm this project but had no time frame.

Reports:

- A. Mayor Clark—none
- B. Jr. Council: none
- C. General Government Mark Madsen-none
- D. Fire Committee Dee Losee- EMS vehicle coming along, the department is now waiting on final inspection from the state, before it can go into service.
- E. Public Works & Facilities Committee Tom Greiner—reported on amount of garbage collected, the crews have been busy snow removal, Christmas tree pick up, general winter maintenance, filling pothole when able, build a new counter in Borough office.
- F. Finance Committee Pete Sigreto- none
- G. EPRPD Asst. Chief Stewart- reviewed the calls for the month. Complete report on file.
- H. Recreation Advisory Board Lynn Homer: Is very excited with the future of the Recreation Board they are working with 5 (five) other organizations that use the park. (did not state who the other organizations were) Meeting with these other groups have gone well. They are gearing up for the park opening on April 15th.
- I. Fire Chief Tom Long-none (report may be on file)

- J. EMA Tom Olver-reported that 4 out of the 6 warning sirens are not functioning, he received a quote of \$5000.00 to repair the 4. Council were all in agreement that the money is in his budget to have the sirens repaired.
- K. All other reports on file.

Correspondence—on file

Unfinished Business-none

New Business:

- 1. Motion to hire Andrew Van Ekelburg as Park Maintained Lead at \$10.00 per hour Rose/Losse all in favor carried.
- 2. Motion to hire Dee Brannigan as Park Concession Lead at \$10.00 per hour and Dannielle Hartman as concession employee at \$9.00 per hour Rose/Losse all in favor carried.
- 3. Motion to approve the following job descriptions:
 - i. Park Maintenance Lead
 - ii. Park Activity Lead
 - iii. Park Director
 - iv. Park Concession Lead

Motion to approve job descriptions as written Madsen/Sigreto all in favor carried.

- 4. Motion to authorize the secretary to advertise for a public hearing on amending Chapter 26, Recreation Advisory Board, of the Borough code. Motion TABLED. Madsen/Losse all in favor carried.
- 5. Presentation of Proclamation honoring Robert & Shirley Tschudy on their 50th wedding anniversary. Tabled to next meeting.
- 6. Action to Municipal Authority letter requesting Council create an ordinance requiring residents to clear snow from fire hydrants adjacent to their properties. Action – no action at this time Greiner/Rose all in favor, carried.
- 7. Action to amending Chapter 124-21, Commercial Communication Structures of the Borough Code. Action TABLED Madsen/Losse all in favor carried.
- 8. Motion to approve the Borough using Municipay to accept debt, credit card and electronic check payments at no cost to the Borough. Motion TABLED. Madsen/Losse all in favor carried.
- 9. Motion to designate Westfall Volunteer Ambulance as the boroughs primary BLS responder and Regional EMS as primary ALS responder. Losse/Rose all in favor carried.
- 10. Adjourned to Executive Session at 2020 hrs. Council returned from Executive Session at 2030 hrs.

There being no other business to discuss, President Sain adjourned meeting at 2030 hrs.

Respectfully Submitted

Barbara Gillette

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Pro-Tem
Secretary