



Council Meeting Minutes
02 Jan 18

Mayor Clarke administered the Oath of Office to Councilman Mark Madsen, Kevin Rose and Peter Sigreto.

Mayor Janet Clark called the 2018 re-organizational and regularly stated meeting of the Matamoras Borough Council to order at 1930 hrs. on Tuesday 2 January 2018.

Attendance:

Sain	P	Losse	P	Hamill	P	Fire	P
Sigreto	P	Madsen	P	Myer	P	EPRPD	E
Clark	A	Rose	P	Drake	A	Recreation	E
Greiner	P	Kudrich	P	EMA	E	Fitch	P

There were approximately 15 members of the public present.

Following the Pledge of Allegiance and roll call Mayor Clark opened the floor for nominations for Council President. Mr. Sigreto nominated Joseph Sain. There being no further nominations, nominations were closed. Joseph Sain was elected president without dissent.

President Joe Sain took over the meeting and opened nominations for vice president. Mr. Greiner nominated Peter Sigreto. There being no further nominations, nominations for vice president were closed a vote was held and Mr. Sigreto was elected without dissent. Nominations were open for president pro tem Mr. Rose nominated Mr. Madsen. There being no further nominations, nominations were closed and the ballots were cast Mr. Madsen was elected president pro tem without dissent.

- 1. President's Comments:** Mr. Sain announced he would have committee assignments at the next meeting. Further, there is a change in the agenda, Item 1 under new business will be moved up in the agenda to now.
- 2. Motion** by Losee/Madsen to adopt Resolution 2018-001 and appoint Eric Kudrich to fill the unexpired seat of David Clark. Carried with dissent.

Prior to Public Comment, President Sain went around the table and asked if any council members had items to add to the agenda. There were no additions.

- 3. Public Comment:** (When recognized by the President, please state your name and address for the minutes.)
 - a) Lynn Homer -** 501 Avenue L, questioned the process as to why Mr. Ross was appointed to the Recreation Advisory Board. She noted that there was no letter from Mr. Ross in the correspondence. Mr. Sain explained that Council felt Mr. Ross was a good fit for the Board because of his position as Delaware Valley School District Athletic Director. The Secretary noted that Mr. Ross had submitted a letter of interest and it was an oversight that it was not included in the correspondence.

4. Appointments:

- ◇ Borough Secretary – Robert Fitch
 - M: Sigreto – Passed without dissent

- ◇ Borough Treasurer – Greg Myer, CPA
 - M: Sigreto – Passed without dissent
- ◇ Borough Solicitor – Eric Hamill
 - M: Kudrich – Passed without dissent
- ◇ Open Records Officer – Robert Fitch
 - M: Rose – Passed with dissent
- ◇ Municipal Authority – David Clark
 - M: Madsen – Passed with Losee dissenting
- ◇ Zoning & Code Enforcement Officer – Shawn Bolles
 - M: Rose – Passed without dissent
- ◇ Planning Commission Solicitor – Eric Hamill
 - M: Kudrich – Passed without dissent
- ◇ Planning Commission – Joyce Patterson (note two seats remain open)
 - M: Sigreto – Passed without dissent
- ◇ Zoning Hearing Board Solicitor – John Steih
 - M: Greiner – Passed without dissent
- ◇ Recreation Advisory Board – Robert Howard, Pete Sigreto & George Hill + Chris Ross
 - M: Kudrich – Passed with Greiner dissenting
- ◇ Borough Engineer – Kiley Associates
 - M: Rose – Passed without dissent
- ◇ Official Depositories – NBT Bank, Citizens, PLGIT and Wayne Bank
 - M: Rose – Passed without dissent
- ◇ Official Publications – Pike County Dispatch & Pocono Record
 - M: Sigreto – Passed without dissent
- ◇ Road Task Force – Tom Greiner(P), Keith Rodriguez (A)
 - M: Rose – Passed without dissent
- ◇ Police Commission – Kevin Rose
 - M: Madsen – Passed without dissent
- ◇ SEO – Will Whitehead
 - M: Greiner – Passed without dissent
- ◇ SEO Alternate – Ron Tussel
 - M: Rose – Passed without dissent
- ◇ Vacancy Board – Diane Burger
 - M: Rose – Passed without dissent

5. **Consent Agenda** - Motion to approve the Consent Agenda by Rose/Sigreto passed with unanimous consent

- 1) **Approval of minutes:** Minutes from Nov meetings.
- 2) **Approval of Treasurer's report:** November 2017
- 3) **Approval of bills.**

3. **Reports:**

- a) **Mayor** – No report just wishing all a Happy and prosperous New Year.

- b) **General Government** – Mr. Madsen reported the office is in the process of upgrading our computer system, further a finding as a result of the Liquid Fuels Audit has been corrected. The Treasurer’s bond has been increased from \$75,000 to \$100,000.
- c) **Public Works/Facilities** – Mr. Greiner reported on activities for the month, Christmas Tree collection will start after the first of the year, Borough Hall and the Police Dept.’s garage floor were recently painted. Full report on file.
- d) **Fire** – No report. Mr. Losee read Chief Long’s Monthly Report. Losee announced the new line officers for the year, Tom Long Chief, Gary Babb, Assistant Chief, Scott Gillette, Jr., 2nd Assistant Chief, Leland Helms Fire Captain and Mario D’Ambrosio Rescue Captain.
- e) **Finance** – No Report
- f) **Fire Chief** – See Fire Committee Report
- g) **EMA** – Nothing to report, all emergency sirens are operational.

6. New Business

- a) **Motion** by Losee/Sigreto to approve the land development plan for 16 Pennsylvania Avenue. Passed without dissent.

There being no further business to discuss, President Sain adjourned the meeting at 1954 hrs.

Respectfully submitted,



Robert J. Fitch
Borough Secretary