



1905  
Council Meeting Minutes  
14 Nov 17

President Joe Sain called the October regular meeting of the Matamoras Borough Council to order at 1930 hrs. on Tuesday, 14 Nov 17 in the Borough Hall, 10 Avenue I, Matamoras, PA.

Attendance:

Sain	P	Losse	P	Hamill	P	Fire	E
Sigreto	P	Madsen	P	Myer	E	EPRPD	P
Clark	E	Rose	P	Drake	P	Recreation	P
Greiner	P	Clark, J	P	EMA	E	Fitch	P

There were approximately 12 members of the public present.

Prior to Public Comment, President Sain went around the table and asked if any council members had items to add to the agenda. Letter from MMA in correspondence. Real Estate Committee in unfinished business.

**1. Public Comment:** (When recognized by the President, please state your name and address for the minutes.)

No comment

**2. Consent Agenda** - Motion to approve the Consent Agenda by Sigreto/Rose passed with unanimous consent

- 1) **Approval of minutes:** Minutes from October meetings.
- 2) **Approval of Treasurer's report:** October 2017
- 3) **Approval of bills.**

**3. President's Comments:**

- a. Mr. Sain reported on the County on ongoing EMS situation. Working on soliciting ideas from all communities, challenges include distance, number of calls, lack of revenue streams. BLS is constantly improving.
- b. Dec 31 deadline for off-site gambling in public areas, passed Oct 31 by legislature borough must pass an ordinance to limit these activities.
- c. Mark Madsen updated everyone on the property maintenance ordinance
  - i. Will follow IPMC 2009
  - ii. Borough will hire a code enforcement officer in January
  - iii. Need to set up admin tasks and back office
  - iv. Should be in place by the end of first quarter 2018

**4. Reports:**

- a) **Mayor** – Reported on how nice the Veteran's Day Program was and the quality of the speaker. The Mayor also congratulated all the winners in the November election.
- b) **Jr. Councilwomen** – No Report.
- c) **General Government** – No Report
- d) **Fire** – No report. Mr. Rose read Chief Long's Monthly Report.

- e) **Public Works and Facilities** – Mr. Greiner reviewed the activities for the month. Mr. Greiner reported the CDBG grant had work has started. Yard waste pick-up will end on 21 Nov 17. Curb side leaf pick-up has begun and will continue as weather allows. Work will start on the Fire House Septic on 14 Nov. Report on File
- f) **Finance** – Pete Sigreto thanked everyone for their hard work on the budget and completing it in two meeting.
- g) **EPRPD** – Report on File. Cpl. Abbadessa gave an overview of activities for the month.
- h) **Recreation** – Mrs. O'Donnell reported:
  - a. No meeting on election day.
  - b. Firefly Field closed on November 1.
  - c. The work has been completed on the Lowe's Picnic/Party area at Firefly Field. Lowe's provided tables, fencing, umbrellas, a dry erase board for the area. Additionally, they installed a fence around the dumpster area and painted the restrooms/changing rooms for Firefly Field. Thank you, Lowe's!
  - d. Tiffany Ferguson has replaced Pam Conklin as secretary for the Recreation Advisory Board.
  - e. Park development surveys are being collected and complied.
  - f. Recreation approved Cruz 'in Port's special events application.
- i) **Fire Chief** – Presented by Mr. Rose
- j) **EMA** – Mr. Sigreto reported that all four sirens have been repaired and are now functional. These are funds in next year's budget to repair the two other sirens and funds for ongoing preventive maintenance.

#### 4. Correspondence –

- 1. Great show by Veteran's Park on their Veteran's Day program.
- 2. Mr. Sigreto read a letter from the Municipal Authority of the Borough of Matamoras concerning charging the borough rent of \$800 per fire hydrant if the borough does not pass an ordinance requiring citizens to clear hydrants following a snow storm.
  - i. President Sain asked all council members for their input concerning this threatening letter. The consensus was it was an attempt at coercion and that our solicitor will draft a response. Further it was noted that council has the ability to change the members of the Municipal Authority's Board and will be exercise that option starting in January and moving forward.

#### 5. Unfinished Business:

- 1. **Motion** by Losee/Rose to approve Crus'in Port's special events application. Passed with dissent.
- 2. **Motion** by Greiner/Madsen to expand the Real Estate Committee's role to include exploring the sale of non-revenue producing assets and the purchase of needed items. Passed without dissent

#### 6. New Business

- 1. **Motion** by Greiner/Madsen to approve Resolution 2017-004 adoption of the Pike County Hazard Mitigation Plan.
- 2. **Motion** by Rose/Sigreto to approve the Letter of Intent to request technical assistance from DECD concerning conducting a survey to determine Fire and EMS needs for Pike County. Passed without dissent.
- 3. **Motion** by Rose/Losee to send approve the Tri States Chamber of Commerce request to hold the 46th Annual Rick Drew Holiday Parade on Sunday, 10 Dec 17 on Borough streets. Passed without dissent
- 4. **Motion** by Greiner/Losee to adopt a tentative 2018 budget. Passed without dissent.

5. **Motion** by Losee/Rose to authorize the Secretary to advertise a public hearing on the tentative 2018 Budget on Tuesday 12 Dec 17 at 1900 hrs in the Borough Hall, further to authorize the Secretary to publish the 2018 Tax Levy and Budget Ordinances and the 2018 meetings schedule. Passed without dissent.
6. **Motion** by Losee/Sigreto to approve the movement of the Borough into the PSAB Unemployment Trust effective 1 Jan 18. Passed without dissent.
7. **Motion** by Sigreto/Madsen to authorize the Solicitor to file the request with the Pike County Court for additional mileage for 2018. Passed without dissent.
8. **Motion** by Rose/Madsen to authorize the Secretary to advertise a public hearing to pass an ordinance banning gambling in the borough. The hearing will be held on Tuesday, 12 Dec 17 at 1845 hrs.

There being no further business to discuss, President Sain adjourned the meeting at 2022 hrs.

Respectfully submitted,



Robert J. Fitch  
Borough Secretary