



1905

Public Hearing Vobis Conditional Use  
10 Oct 2017

President Joe Sain called the Public Hearing of the Matamoras Borough Council to order at 1900 hrs. on Tuesday, 10 Oct in the Borough Hall, 10 Avenue I, Matamoras, PA.

Attendance:

Sain	P	Losse	P	Hamill	P	Fire	A
Sigreto	P	Madsen	P	Myer	P	EPRPD	A
Clark	A	Rose	P	Drake	A	Recreation	A
Greiner	P	Clark, J	P	EMA	A	Fitch	P

Prior to Public Comment, President Sain explained the reason for the hearing and turned the proceeding over to Solicitor Hamill who gave the background of the application. Mr. Hamill explained that the Planning Commission suggested some conditions be placed the issue, most had been met with the exception of the issue of a valid septic permit and an easement for use of the driveway.

Mr. Vobis was given the option of continuing the hearing until he satisfied all the requirements or moving forward as the requirements stand. Mr. Vobis asked if the Council would consider issuing the Conditional Use Permit contingent on his obtaining the septic permit and easement.

Mr. Vobis and his engineer John Fuller presented the plans for the project, while Mr. Vobis gave the members a bio on himself and his involvement in the community.

Council members questioned Mr. Vobis on his projected sewage use, access to Pennsylvania Avenue, and parking requirements.

There being no further questions or commentary, President Sain adjourned the hearing at 1935 hrs.

Respectfully submitted,

Robert J. Fitch  
Borough Secretary



1905  
Council Meeting Minutes  
10 Oct 2017

President Joe Sain called the October regular meeting of the Matamoras Borough Council to order at 1944 hrs. on Tuesday, 10 October in the Borough Hall, 10 Avenue I, Matamoras, PA.

Attendance:

Sain	P	Losse	P	Hamill	P	Fire	A
Sigreto	P	Madsen	P	Myer	P	EPRPD	P
Clark	P	Rose	P	Drake	P	Recreation	P
Greiner	P	Clark, J	P	EMA	P	Fitch	P

There were approximately 14 members of the public present.

Prior to Public Comment, President Sain went around the table and asked if any council members had items to add to the agenda. There were no additions.

**1. Public Comment:** (When recognized by the President, please state your name and address for the minutes.)

- 1) **Robert Tschudy** – 808 Second Street announced he was participating in the Crop Walk and was looking for sponsors. To date he had raised \$1,001.

**2. Consent Agenda** - Motion to approve the Consent Agenda by Rose/Madsen passed with unanimous consent

- 1) **Approval of minutes:** 08 Aug 17
- 2) **Approval of Treasurer's report:** Aug 17
- 3) **Approval of bills.**

**3. President's Comments:**

- a. Mr. Sain thanked Mr. Sigreto for filling him for him at the September Council Meeting.
- b. He reported that the emergency notification sirens had been repaired and four were operational. He thanked Mr. Olver for his follow through on this project.
- c. He announced the Borough had received the Highway Occupancy Permit from PennDOT and work would begin very soon on the new sidewalks on the north side of Pennsylvania Avenue from Second to Seventh Street.
- d. Mr. Sain started a discussion about snow removal around fire hydrants. He went around the table and asked for input from other council members. Some felt it should be the municipal authority's responsibility or the borough responsibility to clear the snow. Other council members felt it was the home owners who the hydrant by their property to clear the snow. Mr. Dexter, Matamoras Municipal Authority Board Chairmen stated the authority would like to see the borough enact an ordinance requiring the home owners to clear the hydrants. Further he stated if the authority was tasked to clear the hydrants, it would result in a rate increase for home owners of possibly the authority charging the borough rent for the hydrants. Some members of the audience stated they felt the fire department should clear the hydrants while another noted he cleared the hydrant every time it snowed and had done so for the last 50 years. Mr. Sain suggested that a survey should be don't see how many hydrants are not cleared. Mr. Clark noted that last year a survey was done and approximately 80% of the 91 hydrants were cleared by property owners. Mr. Sain said he would continue this discussion at the November meeting.

- e. Mr. Sain has scheduled a meeting with the MFD, EMA and Council on Tuesday, 17 Oct to discuss the loss of ALS ambulance service.

**4. Reports:**

- a) **Mayor** – Reported that we owe the Lt. Governor a big thank you for his help that got is the PennDOT Highway Occupancy Permit for the sidewalks project. She also thanked David for his diligence on the project.
- b) **Jr. Councilwomen** – No Report.
- c) **General Government** – No Report
- d) **Fire** – No report. Mr. Losee read Chief Long’s Monthly Report.
- e) **Public Works and Facilities** – Mr. Greiner reviewed the activities for the month. Mr. Greiner reported the Buildings Committee had solicited and received three the bids for the new septic system. M & S Sanitary was the low bidder and would be doing the work. Work on the CDBG Grant should begin within the next week. Report on File
- f) **Finance** – Pete Sigreto reminded everyone the Budget Workshops start tomorrow night at 7:00 pm.
- g) **EPRPD** – Report on File. Sgt. Zegarski gave an overview of activities for the month.
- h) **Recreation** – Mrs. O’Donnell reported:
  - a. Airport Park will close on Saturday, October 31 for the season.
  - b. The Recreation Advisory Board is in need of two more members.
  - c. The board sent out surveys in the water bills to see how the public would like to see the park developed.
- i) **Fire Chief** – Presented by Mr. Losee
- j) **EMA** – Mr. Olver reported the follow up work on repairing the emergency sirens is complete, four are functioning. Explained Code Red the Pike County reverse 911 notification system. A link to sign up for the system on the Borough web site’s home page.

**4. Correspondence** – On File

**5. Unfinished Business:** General Government has tabled Act 172 until the new year.

**6. New Business**

1. **Motion** by Losee/Rose to issue Conditional Use Permit subject to the issuance of a septic permit that address the new use and any additional impact. Secondly, secure a written easement recorded for use of the driveway crossing 810 Pennsylvania Avenue. Passed without dissent.
2. **Motion** by Rose/Madsen to approve the application by Tri-States Chamber of Commerce’s application for their 5-10K run. Passed without dissent.
3. **Motion** by Losee/Rose to send the request for 4 way stop sign at the corner of 6th and I to the

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- Streets Committee to conduct a traffic survey and report the results back to Council for action.
4. Review of Cruz In Port special events application was tabled until next month. Mr. Sain wanted to have fed back from Recreation before voting on the application.
  5. Mr. Sain reminded everyone that the budget workshop I is scheduled for Wednesday evening 11 Oct at 1900 hrs. in borough hall.

There being no further business to discuss, President Sain adjourned the meeting at 2022 hrs.

Respectfully submitted,



Robert J. Fitch  
Borough Secretary



1905  
Council Meeting Minutes  
18 Oct 17  
Budget Special Meeting

President Joe Sain called the Budget special meeting of the Matamoras Borough Council to order at 1900 hrs. on Tuesday, 18 October in the Borough Hall, 10 Avenue I, Matamoras, PA.

Attendance:

Sain	P	Losse	A	Hamill	A	Fire	A
Sigreto	A	Madsen	P	Myer	P	EPRPD	A
Clark	P	Rose	P	Drake	A	Recreation	A
Greiner	P	Clark, J	P	EMA	A	Fitch	P

There were no members of the public present.

- 1. Public Comment:** (When recognized by the President, please state your name and address for the minutes.) None
2. Dave Clark reviewed the items changed at the last budget meeting and resent the members present a revised and updated copy of the 2018 proposed budget.
3. Issues discussed this meeting were:
  - a. Police – The split will remain at 47/53 for 2018; therefore, we need to increase the police budget to \$471,326.
  - b. Garbage truck maintenance needs to be increased to \$7500.
  - c. Uniform allowance for the DPW crew will be reduced to \$1500
  - d. Decrease the cost for the Zoning Officer/CEO by \$1,000
  - e. Increase cost for health insurance by \$4,550
4. There was a healthy discussion about long range planning and the need develop a long-range plan to address cost increases and how to address them. It was decided to meet twice monthly to address ongoing financial concerns and other problems, also all committee meetings will be advertised so more council members can participate.
5. The group was satisfied with the budget, it will be sent out electronically on Friday to all the members. President Sain announced that the remaining budget meeting will be cancelled.

There being no further business to discuss, President Sain adjourned the meeting at 2022 hrs.

Respectfully submitted,

Robert J. Fitch  
Borough Secretary