



1905

# **Council**

# **Minutes**

**05 Jul 16**

**Regular Meeting**

**Matamoras Borough Council Minutes**  
**Meeting of 05 Jul 16**

1 The regular meeting of the Matamoras Borough Council was called to order at 1930 hrs., Tuesday, 05 Jul 16  
2 by President Sain followed by a salute to the flag.  
3

4 Roll call was taken. Present were Joe Sain, Pete Sigreto, Dee Losee, Kevin Rose, Thomas Greiner, David  
5 Clark, Mark Madsen and Mayor Janet Clark. Also present were Asst. Chief Eric Stewart, Secretary/Zoning  
6 Officer Bob Fitch, Treasurer Greg Myer, Recreation President Al Holtzer, Chief Tom Long, and EM  
7 Coordinator Tom Olver. Solicitor Eric Hamill was excused. There were approximately 20 members of the  
8 general public present.  
9

10 **Motion** to approve the minutes of 07 Jun 16 as presented by Sigreto/Rose; carried without dissent

11  
12 **Motion** by Rose/Clark to accept the June 2016 Treasurer's report as presented; carried without dissent.  
13

14 **Motion** by Rose/Clark that the bills are accepted and, when approved by the Finance Committee, orders are  
15 drawn on the Borough Treasurer for the same; carried without dissent.  
16

17 **PUBLIC COMMENT:** The following citizens offered comments:  
18

19 **Helen Gassmann**, 904 Avenue L – Commented on the trees replaced on Pennsylvania Ave. She also  
20 reminded everyone that the Keystone Club will do Ducks on the Delaware 30 July. They use the  
21 money to purchase trees for Pennsylvania Avenue. Various people around town have the tickets. She  
22 also thanked the MFD for their help with Ducks on the Delaware. Mrs. Gassmann also thanked Jeff  
23 Mance for donating the flower for in front of the bridge.  
24

25 **Susan Kowalski**, 307 Avenue L – Commented on a pool at 311 Avenue L that is the yard of an  
26 unoccupied home. She asked the Borough to have the MFD drain the pool and Borough fill it with  
27 dirt. She was informed that the Borough does not have the authority under current Borough codes  
28 to take that action.  
29

30 **John Dalton**, Westfall Twp. – Commented on his perceived shortcomings of the Borough web site  
31 and monthly finance reports.  
32

33 **Mike Hogan**, 605 Avenue I – Presented letters to the Borough about two properties adjacent to his  
34 which he claims has poison Sumac on them that effects his property. President Sain referred the  
35 letter to the DPW.  
36

37 **REPORTS**  
38

39 **Mayor** – Discussed the upcoming Borough Hall Centennial Celebration said things are moving right along.  
40 She reminded everyone to watch for the Kiss a Pig Contest.  
41

42 **Junior Councilwomen** – No Report  
43

44 **General Government** – Mr. Madsen reported on negotiations with Cable Vision, full report on file.  
45

46 **Fire Department Chair** – Nothing to report  
47

48 **Public Works and Facilities Chair** – Mr. Greiner reported on trash collected and other tasks accomplished.  
49 Talked about the missing flood gates at the outlet off Avenue C.  
50

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1 **Road Task Force** – Nothing to Report

2  
3 **Finance Committee Chair** – Reported on the budget process and talking to other Boroughs with an EIT.  
4 He asked everyone to bring their calendars to the August meeting so we can set the dates for the Budget  
5 workshops.

6  
7 **EPRPD** – Asst. Chief Stewart reviewed crime statistics, full report on file. the public.

8  
9 **Fire** – Chief Long report on call activities for the month and fireman training. Full report on file

10  
11 **Emergency Management** – Mr. Olver reported on recent activities including the First Aid and CPR Class  
12 for park employees, full report on file.

13  
14 **Recreation Advisory Board** – Al Holtzer requested that the council hire four (4) additional summer  
15 employees to cover vacation time. Requested hires are Rory Matz, Matt Cavallaro, Mariel Cavallara and  
16 Connor Madsen. He also requested Adam be given administrator rights on the Facebook page.

17  
18 **CORRESPONDENCE** – On file

19 **UNFINISHED BUSINESS:**

- 20  
21 1. Mr. Clark reported on the progress of the 2<sup>nd</sup> Street to 7<sup>th</sup> Street sidewalk project. Survey work is  
22 complete, working on layout and then filing for permits with PennDOT.  
23 2. Mr. Rose reminded everyone that the August meeting will be held on the first WEDNESDAY, 03  
24 Aug 16.

25  
26 **NEW BUSINESS:**

- 27  
28 1. **Motion** – by Clark/Greiner to authorize the Treasurer to open checking accounts NBT bank for the  
29 Fire Department tax revenue and funds from the DCNR Grant for Airport Park (Resolution 2016-  
30 005). Passed without dissent.  
31  
32 2. **Motion** – by Clark/Rose to approve Resolution 2016-006,

33  
34 **MATAMORAS BOROUGH**  
35 **RESOLUTION NO. 2016-006**

36  
37 **MULTIMODAL TRANSPORTATION FUND GRANT**  
38 **AUTHORIZED OFFICIAL RESOLUTION**

39  
40 Be it RESOLVED, the Borough of Matamoras, Pike County, PA hereby request a Multimodal  
41 Transportation Fund grant of \$406,215.00 from the Commonwealth Financing Authority to be used  
42 for construction of sidewalks, street lighting and landscaping on Pennsylvania Avenue between  
43 Seventh and Tenth Streets and three crosswalks with in road LED warning lights.

44  
45 Be it FURTHER RESOLVED, that the applicant does hereby designate David Clark, Councilman and  
46 Robert Fitch, Secretary as officials to execute all documents and agreements between the Borough of  
47 Matamoras and the Commonwealth Financing Authority to facilitate and assist in obtaining the  
48 requested grant.  
49

**Matamoras Borough Council Minutes**  
**Meeting of 05 Jul 16**

1 I, Robert J. Fitch, duly qualified Secretary of the Borough of Matamoras, Pike County, PA, hereby  
2 certify the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the  
3 Matamoras Borough Council at a regular meeting held 05 Jul 16 and said Resolution has been  
4 recorded in the Minutes of the Borough of Matamoras and remains in effect as of this date. Passed  
5 without dissent  
6

- 7 3. **Motion** – by Rose/Greiner to approve to open credit accounts with Lowes and Tractor Supply.  
8 Passed without dissent.  
9
- 10 4. **Motion** by Greiner/Clark to spend purchase an AED for \$1295 for the Park and a first aid bag for  
11 \$125.00 for the park. Passed without dissent.  
12
- 13 5. **Motion** by Rose/Losee to hire the following employees contingent on the completion of all required  
14 paperwork and clearances; Connor Madsen, Rory Matz, Matt Cavallaro and Mariel Cavallaro. Passed  
15 without dissent  
16
- 17 6. **Motion** by Rose/Losee to approve EMA’s request to use the Vocci pavilion at no cost for their field  
18 day on 24 & 25 Jun 2017. Passed without dissent.  
19
- 20 7. **Motion** by Rose/Losee to table action on the Bodine property until next month. Passed without  
21 dissent.  
22
- 23 8. **Motion** by Rose/Sigreto to authorize administrator privileges to Adam Holtzer for our Facebook  
24 page. Passed without dissent.  
25
- 26 9. Mr. Madsen asked for a motion to allow the MMA to store supplies for their new pipeline. Motion by  
27 Sigreto/Rose to approve with proper insurance coverage for the Borough. Passed without dissent.  
28
- 29 10. Mr. Greiner informed council that we had received two proposals from Voltron Electric to do annual  
30 preventive maintenance on the Borough’s generators for the cost of \$560/year/generator. Motion by  
31 Rose/Sigreto to award the contract to Volton Electric; passed without dissent.  
32
- 33 11. Mrs. Drake commented on the Veterans Memorial and Educational Center will hold a 911 candle  
34 light vigil on 11 Sep 16 to honor the 911 Fallen Heroes.  
35  
36  
37  
38

39 There being further business to cover the President adjourned the meeting at 2027 hrs.  
40

41 Respectfully submitted,  
42

43   
44

45 **Robert J. Fitch**  
46 Secretary