



Council Meeting Minutes
19 Jun 18

President Joseph Sain called the regular meeting of the Matamoras Borough Council to order at 1930 hrs. on Tuesday, 19 Jun 18 in the Borough Hall, 10 Avenue I, Matamoras, PA followed by the salute to the flag and roll call.

Attendance:

Sain	P	Losse	A	Hamill	P	Fire	A
Sigreto	P	Madsen	P	Myer	P	EPRPD	P
J.Clark	P	Rose	P	Drake	P	Recreation	P
D.Clark	P	Kudrich	P	EMA	E	Fitch	P

There were 4 members of the public present.

1. **President's Comments:** Mr. Sain noted that the Recreation Advisory Board approved a request for Airport Park to be used as a staging area for the Moving Wall on 31 Jul 18. There will use the park to form their convoy to travel to Newburg, NY.
The President also shared a copy of a draft letter to the Police Commission concerning the share cost agreement with Westfall Township and the need to adjust the ratio to more accurately the use of services by each municipality. After a period of discussion, it was decided to add the date for the upcoming August meeting and send the letter to both the Police Commission and Westfall Township Supervisors.
2. **Call for additions to the Agenda:** Before Public Comment, President Sain went around the table and asked if any council members had items to add to the agenda. There were no additions.
3. **Public Comment:** (When recognized by the President, please state your name and address for the minutes.)
 - a) **Helen Gassmann** – 904 Avenue L commented on still receiving phone calls about Airport Park operations from the public. The public finds her number on the Facebook Richard Gassmann created when he was on the Recreation Advisory Board. Borough Council explained to Mrs. Gassmann that the Borough has no control over the page and has tried numerous times have the information corrected and was informed by Facebook that the Borough was not the page administrator. Mr. Rose noted he tried unsuccessfully to reach out to Facebook for them to fix the issue and was ignored.
 - b) **Wendy Himes**– 302 Avenue O commented that the hot topics on Facebook were fireworks and temporary pools. She is telling people on Facebook that have a question to contact Bob Fitch at the Borough Office for the most up to date information. Council and our Solicitor did reinforce with Mrs. Himes that even though fireworks are legal in Pennsylvania, they are still not allowed in the Borough.
4. **Consent Agenda** - Motion to approve the Consent Agenda by Sigreto/Rose passed with unanimous consent
 - a) **Approval of minutes: Minutes from March 18 meeting.**
 - b) **Adoption of Treasurer's report: March 2018**
 - c) **Approval of bills.**
5. **Reports:**
 - a) **Mayor** – Reported the Matamoras Enhancement Committee is selling Gertrude Hawk candy bars to raise money for projects targeted at improving the appearance of the Borough.
 - b) **General Government** – Mr. Madsen reported talking to Joe Biondo and having Joe ask him to let the council know he is delighted with the job Joe Sain and the Park Director are doing with the park. It looks great, and things are moving in a positive direction.

- c) **Public Works** – Mr. Sain read Keith Rodriguez’s report on activities for the month. The full report on file.
- d) **Facilities** – Mr. Rose reported fluorescent tubes replaced in the annex and the will be repairing the wooden privacy fence behind the borough building(we have received complaints from our neighbor about the condition the fence is in) and will be finishing a wall in the sally port of the PD.
- e) **Fire** – Mr. Sigreto suggested that since the FD has not received permission from Council to move forward with the installation of the washer and dryer for bunker gear, that a stop-work order be issued and that they apply for and secure all necessary building permits before moving forward, complete all inspections and have the Borough SEO review where and how the machine will connect to a septic system. Mr. Rose interjected that he had spoken to Chief Long and was informed that the Chief spoke to Tom Greiner as was given the go-ahead on the project. Further, he confirmed same with Mr. Greiner. It decided that the council as a body need to improve leasehold improvements per the current lease.
Mr. Sain reported that during conversations with our Treasurer that the electric utility costs for the firehouse had increased substantially since the Senior Citizens have been using the building. Before the seniors using the structure, electric charges were approximately \$6,000 per annum; since the seniors have been using the facility, the costs have risen to over \$9,000 per annum. Mr. Sain felt it was unfair the Borough to have to cover the extra costs associated with the seniors using the building since the FD was receiving \$6,000 per annum in rent from Pike County. Our Solicitor suggested we send the Fire Department a letter outlining the concerns and giving them a date for a meeting to review the issues and reach a satisfactory agreement on resolving the problems.
- f) **EPRPD** – Sgt. Zegarski reviewed incidents for the month, the full report on file.
- g) **Recreation** - Mrs. O’Donnell reported on distributing Certificates of Appreciation to participants in the Touch Truck event. She also said how successful the recent podium dedication was in Veterans Park. Linda commended Jane Drake and her group for a job well done. There will be three more car shows this year, and on July 3rd, the show will offer a small “Touch a Fire Truck” area for children. The park concession stand, and Firefly Field will remain open until 10:00 pm on July 3rd to allow residents to view Port Jarvis’ fireworks from the park.
- h) **Finance** – No Report
- i) **Fire Chief** – No Report
- j) **EMA** – No Report

6. **Correspondence** – Mr. Sain noted the receipt of the annual cable franchise fee, \$8500 and a check from Pennsylvania State Police fines.

7. **Old Business – None**

8. **New Business**

- a. **Motion** by Rose/Sigerto to approve Resolution 2018-004 to authorize the Borough to apply for LSA funds for \$65,000 for the purchase of a rescue boat for the Matamoras Fire Department. Approve with Madsen and Sain dissenting.
- b. **Motion** by Clark/Kudrich to approve Stephen Boyco’s request to replace his bluestone sidewalks with concrete sidewalks with the provision he follows all the Matamoras Borough Code requires and have the Borough Engineer approves the plans for layout and elevations. Further, all engineering costs will be Mr. Boyco’s responsibility. Passed without dissent.
- c. **Motion** by Madsen/Sigreto to authorize the Treasurer to open a credit card account at NBT bank for Borough and Recreation use. Passed without dissent.
- e. **Motion** by Clark/Madsen to authorize the Treasurer to open a new deposit account with PLGIT. Adopted without objection.
- f. **Motion** by Madsen/Sigreto to hire Hasson Keys for employment at the park doing maintenance. Passed without dissent.

Minutes 19 Jun 18

There being no further business to discuss, President Sain adjourned the meeting at 2027 hrs.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'R. Fitch', written in a cursive style.

Robert J. Fitch
Borough Secretary